



City of Winterville Stormwater Management Plan (SWMP)

*Updated October 2023
Permit No. GAG610000*

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Public Education & Outreach
Minimum Control Measure

A. BMP Number: A1: Educate the general public on stormwater management.

1. **Target Audience:** All adults and children within Winterville
2. **Description of BMP:** City of Winterville will continue maintaining pet waste stations and associated signage that educates the public about proper disposal of pet waste. A quarterly newsletter (The Winterville Gazette) will include one article per year on Stormwater Best Management Practices property owners should be mindful of on a daily basis.
3. **Measurable Goal(s):** Maintain pet waste stations with educational signage. Annually print and distribute 100+ issues of the Winterville Gazette containing one article concerning a Best Management Practice.
4. **Documentation to be submitted with each annual report:** Report the number of bags distributed at pet waste stations and include a copy of the issue of the Gazette containing an article regarding a Best Management Practice in the annual report.
5. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Annually
 - d. **Year of each action (if applicable):**

Year 1: Maintain pet waste station and signage; article in the Winterville Gazette in 2023.

Year 2: Maintain pet waste station and signage; article in the Winterville Gazette in 2024.

Year 3: Maintain pet waste station and signage; article in the Winterville Gazette in 2025.

Year 4: Maintain pet waste station and signage; article in the Winterville Gazette in 2026.

Year 5: Maintain pet waste station and signage; article in the Winterville Gazette in 2027.
6. **Person (position) responsible for overall management and implementation of the BMP:** Public Works Staff under the direction of the Mayor, or Winterville Gazette Editor under the direction of the Mayor with assistance from the ACCGOV Program Education Specialist.
7. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** Effectiveness of this BMP will be measured by frequency of pet waste bags taken; annual article regarding a Stormwater Best Management Practice, printed and distributed.

Public Education & Outreach
Minimum Control Measure

B. BMP Number: A2: Educate the general public on stormwater management.

1. **Target Audience:** General Public
2. **Description of BMP:** Stormwater Brochures, Calendars, or Drainage Guides
3. **Measurable Goal(s):** 10 copies of (4) different Stormwater Education brochures provided by Athens-Clarke County will be placed on the City Hall counter at the beginning of the calendar year. At the end of each calendar year, Winterville staff will document the number and title of taken brochures and report numbers by email to the Athens-Clarke County Stormwater Program Education Specialist. Brochures will be restocked annually. Alternatively, 100 Athens-Clarke County Stormwater calendars could be placed at City Hall for residents to pick up. Another option would be to provide 10 copies of the Residential Drainage Guide for Athens-Clarke County and Winterville for residents to take, and to restock those Drainage Guides during the year if those are all taken.
4. **Documentation to be submitted with each annual report:** A spreadsheet including the title of each brochure, number of brochures stocked at the beginning of the year, and number taken will be included with each Annual Report, or alternatively, the number of calendars or Residential Drainage Guides
5. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Annually
 - d. **Year of each action (if applicable):**

Year 1: Place 10 copies of four (4) different brochures on the City Hall counter at the beginning of the calendar year, or 100 Stormwater Calendars, or 10 copies of the Residential Drainage Guide (and to restock those Guides if the first 10 are taken). At the end of each calendar year document the number and title of taken brochures, calendars, or drainage guides taken and include in the 2023 annual report.

Year 2: Place 10 copies of four (4) different brochures on the City Hall counter at the beginning of the calendar year, or 100 Stormwater Calendars, or 10 copies of the Residential Drainage Guide (and to restock those Guides if the first 10 are taken) . At the end of each calendar year document the number and title of taken brochures, calendars, or drainage guides taken and include in the 2024 annual report.

Year 3: Place 10 copies of four (4) different brochures on the City Hall counter at the beginning of the calendar year, or 100 Stormwater Calendars, or 10 copies of the Residential Drainage Guide (and to restock those Guides if the first 10 are taken) . At the end of each calendar year document the number and title of taken brochures and include in the 2025 annual report.

Year 4: Place 10 copies of four (4) different brochures on the City Hall counter at the beginning of the calendar year, or 100 Stormwater Calendars, or 10 copies of the Residential Drainage Guide (and to restock those Guides if the first 10 are taken). At the end of the calendar year document the number and title of taken brochures, calendars, or drainage guides taken and include in the 2026 annual report.

Year 5: Place 10 copies of four (4) different brochures on the City Hall counter at the beginning of

the calendar year, or 100 Stormwater Calendars, or 10 copies of the Residential Drainage Guide (and to restock those Guides if the first 10 are taken). At the end of the calendar year document the number and title of taken brochures, calendars, or drainage guides taken and include in the 2027 annual report.

6. **Person (position) responsible for overall management and implementation of the BMP:** City Engineer or designee under the direction of the Mayor with assistance from the ACCGOV Stormwater Program Education Specialist.
7. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** Effectiveness of this BMP will be measured by the number of brochures, calendars, or drainage guides picked up each year.

**Public Participation/Involvement
Minimum Control Measure**

A. BMP Number: B1: Semi-annual Clean-ups of Pittard Park

1. **Target Audience:** General Public
2. **Description of BMP:** Semi-annual clean-ups of Winterville's City Park (Pittard Park). Cleanups are to be performed by Winterville's Public Works Department and resident volunteers. The cleanups are to be done after the Marigold Festival in May, and after the Christmas in the Park celebration in December.
3. **Measurable Goal(s):** Complete two (2) clean-ups of Pittard Park annually.
4. **Documentation to be submitted with each annual report:** Volunteers will be asked to sign-in on designated sheet; sign-in sheet will be submitted with annual report.
5. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Annually
 - d. **Year of each action (if applicable):**

Year 1: Conduct clean-ups of Pittard Park after the Marigold Festival and Christmas in the Park Celebration and include volunteer sign-in sheets with 2023 annual report.

Year 2: Conduct clean-ups of Pittard Park after the Marigold Festival and Christmas in the Park Celebration and include volunteer sign-in sheets with 2024 annual report.

Year 3: Conduct clean-ups of Pittard Park after the Marigold Festival and Christmas in the Park Celebration and include volunteer sign-in sheets with 2025 annual report.

Year 4: Conduct clean-ups of Pittard Park after the Marigold Festival and Christmas in the Park Celebration and include volunteer sign-in sheets with 2026 annual report.

Year 5: Conduct clean-ups of Pittard Park after the Marigold Festival and Christmas in the Park Celebration and include volunteer sign-in sheets with 2027 annual report.
6. **Person (position) responsible for overall management and implementation of the BMP:** Winterville Public Works Supervisor with assistance from the ACCGOV Stormwater Program Education Specialist.
7. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** Effectiveness of this BMP will be measured by the number of individuals who volunteer to participate.

**Public Participation/Involvement
Minimum Control Measure**

B. BMP Number: B2: Participation in Adopt-A-Highway Program

1. **Target Audience:** All adults and children within ACC.
2. **Description of BMP:** Keep Athens-Clarke County Beautiful (KACCB), a local affiliate of Keep Georgia Beautiful, coordinates an Adopt-a-Highway program inviting committed residents, businesses, civic organizations and service groups to pick up litter from the right-of-way at least four (4) times per year. Groups are provided high-vis vests, gloves and bags to complete litter cleanups.
3. **Measurable Goal(s):** Update list of participating groups in Winterville and number of miles adopted annually, and track number and frequency of cleanups.
4. **Documentation to be submitted with each annual report:** Data including number of miles adopted, a list of participating groups, and a list of completed clean-ups will be submitted in each annual report.
5. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Annually
 - d. **Year of each action (if applicable):**

Year 1: Provide a list of roadside miles adopted, participating groups, and completed clean-ups in the 2023 annual report.

Year 2: Provide a list of roadside miles adopted, participating groups, and completed clean-ups in the 2024 annual report.

Year 3: Provide a list of roadside miles adopted, participating groups, and completed clean-ups in the 2025 annual report.

Year 4: Provide a list of roadside miles adopted, participating groups, and completed clean-ups in the 2026 annual report.

Year 5: Provide a list of roadside miles adopted, participating groups, and completed clean-ups in the 2027 annual report.
6. **Person (position) responsible for overall management and implementation of the BMP:** ACC Stormwater Program Education Specialist and Keep Athens-Clarke County Beautiful Staff
7. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** Effectiveness of this BMP will be measured by evaluating the number of completed clean-ups and volunteers involved in Downtown and Main Street corridor clean-ups each year.

**Illicit Discharge Detection and Elimination
Minimum Control Measure**

A. BMP Number: C1: Illicit Discharge Elimination Ordinance

1. **Description of BMP:** Prohibit through ordinance, or other regulatory mechanisms, non-stormwater discharges into the MS4 and implement appropriate enforcement procedures and action. Winterville adopted an Illicit Discharge and Illegal Connection ordinance on November 14, 2006.
2. **Measurable Goal(s):** Annually evaluate, and if necessary, modify the existing ordinance.
3. **Documentation to be submitted with each annual report:** If the ordinance is revised during the reporting period, then a copy of the newly adopted ordinance will be submitted with the annual report.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Annually
 - d. **Year of each action (if applicable):**

Year 1: Evaluate, and if necessary, modify the existing ordinance. If the ordinance is revised during the reporting period, submit a copy with the 2023 annual report.

Year 2: Evaluate, and if necessary, modify the existing ordinance. If the ordinance is revised during the reporting period, submit a copy with the 2024 annual report.

Year 3: Evaluate, and if necessary, modify the existing ordinance. If the ordinance is revised during the reporting period, submit a copy with the 2025 annual report.

Year 4: Evaluate, and if necessary, modify the existing ordinance. If the ordinance is revised during the reporting period, submit a copy with the 2026 annual report.

Year 5: Evaluate, and if necessary, modify the existing ordinance. If the ordinance is revised during the reporting period, submit a copy with the 2027 annual report.
5. **Person (position) responsible for overall management and implementation of the BMP:** The Mayor or his designee in conjunction with ACCGOV Stormwater Division staff.
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** The BMP will be considered effective so long as we are able to prevent illicit discharge and enforce the illicit discharge ordinance with existing ordinance language.

**Illicit Discharge Detection and Elimination
Minimum Control Measure**

B. BMP Number: C2: Outfall Map and Inventory

1. **Description of BMP:** An outfall is defined as a location where stormwater exits the MS4 and enters state waters, including pipes, ditches, swales, and other structures that transport stormwater. An up-to-date map and inventory of all outfalls in the MS4 is integral to identifying and eliminating illicit discharges.
2. **Measurable Goal(s):** Annually update the outfall map and inventory showing the location of all outfalls from the MS4 and the names and locations of all waters of the State that receive discharges from those outfalls.
3. **Documentation to be submitted with each annual report:** Provide an updated outfall inventory and map with each annual report.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable—previously implemented
 - c. **Frequency of Actions (if applicable):** Continuously
 - d. **Year of each action (if applicable):**

Year 1: Update outfall map and inventory as necessary and submit with 2023 annual report.

Year 2: Update outfall map and inventory as necessary and submit with 2024 annual report.

Year 3: Update outfall map and inventory as necessary and submit with 2025 annual report.

Year 4: Update outfall map and inventory as necessary and submit with 2026 annual report.

Year 5: Update outfall map and inventory as necessary and submit with 2027 annual report.
5. **Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater GIS Analyst
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective as long as we are meeting our goals and keeping the inventory updated as necessary.

**Illicit Discharge Detection and Elimination
Minimum Control Measure**

C. BMP Number: C3: IDDE Outfall Screening Plan

1. **Description of BMP:** Conduct dry-weather screening of stormwater outfalls in accordance with ACCGOV's Dry Weather Screening Program procedures (attached).
2. **Measurable Goal(s):** ACCGOV will conduct dry-weather screening of 100% of the outfalls within the 5-year permit term, with a minimum of 5% inspected each year. Prepare annual summary of areas covered, outfalls checked, and data on each outfall. Implement investigative procedures as outlined in the county's Dry Weather Screening Program procedures when potential for an illicit discharge is evident. Ensure any identified illicit discharge is eliminated and if necessary, implement enforcement procedures in accordance with the Enforcement Response Plan.
3. **Documentation to be submitted with each annual report:** An annual summary of number of outfalls inspected, documentation on each outfall, source tracking, and enforcement activities will be submitted with each annual report.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Annually
 - d. **Year of each action (if applicable):**

Year 1: Screen at least 5% of outfalls and record summary of inspections and any investigative or enforcement procedures. Submit summary with the 2023 annual report.

Year 2: Screen at least 5% of outfalls and record summary of inspections and any investigative or enforcement procedures. Submit summary with the 2024 annual report.

Year 3: Screen at least 5% of outfalls and record summary of inspections and any investigative or enforcement procedures. Submit summary with the 2025 annual report.

Year 4: Screen at least 5% of outfalls and record summary of inspections and any investigative or enforcement procedures. Submit summary with the 2026 annual report.

Year 5: Screen at least 5% of outfalls and record summary of inspections and any investigative or enforcement procedures. Submit summary with the 2027 annual report.
5. **Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater Inspector
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective as long as the deadlines are being met and the outfalls are being monitored according to the Dry Weather Screening process.

**Illicit Discharge Detection and Elimination
Minimum Control Measure**

D. BMP Number: C4: Education

- 1. Description of BMP:** Educate the public about proper disposal of household waste, household hazardous waste (chemicals, oils, paints, pesticides, gasoline, etc.), septic tank maintenance, yard trimming and leaf and limb materials.
- 2. Measurable Goal(s):** Annual articles published in the Winterville quarterly newsletter, distribution of at least 50 Stormwater calendars, or use of other digital media to provide education on the hazards associated with illicit discharges. This will include guidance to residents regarding proper disposal of household waste, household hazardous waste septic tank maintenance, yard trimming and leaf and limb materials.
- 3. Documentation to be submitted with each annual report:** A copy of the Stormwater calendar, digital media, or Winterville quarterly newsletter with the associated education article will be included in the annual report.
- 4. Schedule:**
 - a. Interim milestone dates (if applicable):** Not applicable
 - b. Implementation date (if applicable):** Not applicable
 - c. Frequency of Actions (if applicable):** Annually
 - d. Year of each action (if applicable):**

Year 1: Include one (1) educational article, calendar page, or digital media release on the hazards associated with illicit discharges in the Winterville Gazette and submit documentation 2023 annual report.

Year 2: Include one (1) educational article, calendar page, or digital media release on the hazards associated with illicit discharges in the Winterville Gazette and submit documentation 2024 annual report.

Year 3: Include one (1) educational article, calendar page, or digital media release on the hazards associated with illicit discharges in the Winterville Gazette and submit documentation 2025 annual report.

Year 4: Include one (1) educational article, calendar page, or digital media release on the hazards associated with illicit discharges in the Winterville Gazette and submit documentation 2026 annual report.

Year 5: Include one (1) educational article, calendar page, or digital media release on the hazards associated with illicit discharges in the Winterville Gazette and submit documentation 2027 annual report.
- 5. Person (position) responsible for overall management and implementation of the BMP:** Winterville Gazette Editor under the direction of the mayor with assistance from the ACCGOV Stormwater Program Education Specialist.
- 6. How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** Effectiveness of this BMP will be measured by number of calendars delivered, number of Listserv subscribers, or the printed and distributed annual articles in the Winterville quarterly newsletter reminding the residents of Stormwater Best Management Practice.

**Illicit Discharge Detection and Elimination
Minimum Control Measure**

E. BMP Number: C5: Illicit Discharge Complaint Response

- 1. Description of BMP:** Winterville staff will notify the ACCGOV Stormwater Inspector when an illicit discharge is detected by staff or reported to staff. When notified of an illicit discharge, ACCGOV Staff will assist Winterville staff in illicit discharge complaint response and with administering the enforcement procedures included in Winterville’s Illicit Discharge and Illegal Connection Ordinance according to Winterville’s Enforcement Response Plan.
- 2. Measurable Goal(s):** 100% of received complaints will be responded to within 48 hours of receipt.
- 3. Documentation to be submitted with each annual report:** A summary of all received illicit discharge complaints will be submitted with each annual report as well as any procedural changes to the program.
- 4. Schedule:**
 - a. Interim milestone dates (if applicable):** Not applicable
 - b. Implementation date (if applicable):** Not applicable—previously implemented
 - c. Frequency of Actions (if applicable):** Daily
 - d. Year of each action (if applicable):**

Year 1: Include a list of complaints received in the 2023 annual report.

Year 2: Include a list of complaints received in the 2024 annual report.

Year 3: Include a list of complaints received in the 2025 annual report.

Year 4: Include a list of complaints received in the 2026 annual report.

Year 5: Include a list of complaints received in the 2027 annual report.
- 5. Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater Inspector
- 6. How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective as long as we are meeting our measurable goals and illicit discharge does not increase.

**Construction Site Stormwater Runoff Control
Minimum Control Measure**

A. BMP Number: D1: Erosion and Sediment Control Ordinance

1. **Description of BMP:** Annually evaluate, and if necessary, modify the existing E&S ordinance.
2. **Measurable Goal(s):** Annually evaluate, and if necessary, modify the existing E&S ordinance. If any changes are made, submit a copy of the updated ordinance with the annual report. Ensure the ordinance requires construction site operators to control waste at construction sites, such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste.
3. **Documentation to be submitted with each annual report:** Copy of updated ordinance if any changes are made.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Annually
 - d. **Year of each action (if applicable):**

Year 1: Evaluate, and if necessary, modify the existing E&S ordinance. If changes are made, submit updated ordinance with the 2023 annual report.

Year 2: Evaluate, and if necessary, modify the existing E&S ordinance. If changes are made, submit updated ordinance with the 2024 annual report.

Year 3: Evaluate, and if necessary, modify the existing E&S ordinance. If changes are made, submit updated ordinance with the 2025 annual report.

Year 4: Evaluate, and if necessary, modify the existing E&S ordinance. If changes are made, submit updated ordinance with the 2026 annual report.

Year 5: Evaluate, and if necessary, modify the existing E&S ordinance. If changes are made, submit updated ordinance with the 2027 annual report.
5. **Person (position) responsible for overall management and implementation of the BMP:** The Mayor or his designee in conjunction with ACCGOV Stormwater Division staff.
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** The BMP will be considered effective as long as we are able to prevent erosion, sedimentation and pollution and enforce the E&S ordinance with existing ordinance language.

**Construction Site Stormwater Runoff Control
Minimum Control Measure**

B. BMP Number: D2: Site Plan Review Process

1. **Description of BMP:** Winterville is not a Local Issuing Authority.
2. **Measurable Goal(s):** Assure that 100% of all soil and erosion control plans are forwarded to EPD.
3. **Documentation to be submitted with each annual report:** Not applicable.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Continuously
 - d. **Year of each action (if applicable):**
 - Year 1:** Forward Soil and Erosion Control plans to EPD for review.
 - Year 2:** Forward Soil and Erosion Control plans to EPD for review.
 - Year 3:** Forward Soil and Erosion Control plans to EPD for review.
 - Year 4:** Forward Soil and Erosion Control plans to EPD for review.
 - Year 5:** Forward Soil and Erosion Control plans to EPD for review.
5. **Person (position) responsible for overall management and implementation of the BMP:** Not applicable.
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** Not applicable.

**Construction Site Stormwater Runoff Control
Minimum Control Measure**

C. BMP Number: D3: Construction Site Inspection Program

1. **Description of BMP:** Conduct Erosion, Sediment and Pollution Control Inspections at active construction sites.
2. **Measurable Goal(s):** This BMP is not applicable because the City of Winterville is not a Local Issuing Authority.
3. **Documentation to be submitted with each annual report:** Not applicable because Winterville is not a LIA.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Not applicable
 - d. **Year of each action (if applicable):** Not applicable
5. **Person (position) responsible for overall management and implementation of the BMP:** Not applicable.
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** Not applicable.

**Construction Site Stormwater Runoff Control
Minimum Control Measure**

D. BMP Number: D4: Enforcement Procedures for E&S Violations

1. **Description of BMP:** E&S violations will be addressed and actions taken documented in accordance with the Enforcement Response Plan.
2. **Measurable Goal(s):** The City of Winterville is not a Local Issuing Authority. Enforcement actions are handled by the Georgia Environmental Protection Division. Forward any violations on to them.
3. **Documentation to be submitted with each annual report:** Report any complaints forwarded to the EPD.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Continuously
 - d. **Year of each action (if applicable):**

Year 1: Report any complaints forwarded to the EPD.

Year 2: Report any complaints forwarded to the EPD.

Year 3: Report any complaints forwarded to the EPD.

Year 4: Report any complaints forwarded to the EPD.

Year 5: Report any complaints forwarded to the EPD.
5. **Person (position) responsible for overall management and implementation of the BMP:** City Engineer or designee under the direction of the Mayor.
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective as long as we are able to address E&S complaints according to ACCGOV's ERP and we are meeting our measurable goals.

**Construction Site Stormwater Runoff Control
Minimum Control Measure**

E. BMP Number: D5: E&S Complaint Response

- 1. Description of BMP:** Forward complaints regarding erosion and sediment control from construction sites to the Georgia Environmental Protection Division.
- 2. Measurable Goal(s):** Record complaints forwarded to GA EPD.
- 3. Documentation to be submitted with each annual report:** Report complaints forwarded to GA EPD.
- 4. Schedule:**
 - a. Interim milestone dates (if applicable):** Not applicable
 - b. Implementation date (if applicable):** Not applicable
 - c. Frequency of Actions (if applicable):** Continuously
 - d. Year of each action (if applicable):**

Year 1: Report complaints forwarded to the EPD and submit with 2023 annual report.

Year 2: Report complaints forwarded to the EPD and submit with 2024 annual report.

Year 3: Report complaints forwarded to the EPD and submit with 2025 annual report.

Year 4: Report complaints forwarded to the EPD and submit with 2026 annual report.

Year 5: Report complaints forwarded to the EPD and submit with 2027 annual report.
- 5. Person (position) responsible for overall management and implementation of the BMP:** City Engineer or designee under the direction of the Mayor.
- 6. How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective as long as we are able to address E&S complaints according to ACCGOV's ERP and we are meeting our measurable goals.

**Construction Site Stormwater Runoff Control
Minimum Control Measure**

F. BMP Number: D6: Certification

- 1. Description of BMP:** Ensure that any MS4 staff involved in construction activities subject to the Construction General Permits (CGPs) are trained and certified in accordance with the rules adopted by the GASWCC.
- 2. Measurable Goal(s):** Since the City of Winterville is not a Local Issuing Authority, certification is not required. No information will be provided in the annual report, since certification is not necessary.
- 3. Documentation to be submitted with each annual report:** No information will be provided in the annual report, since certification is not necessary.
- 4. Schedule:**
 - a. Interim milestone dates (if applicable):** Not applicable
 - b. Implementation date (if applicable):** Not applicable
 - c. Frequency of Actions (if applicable):** Continuously
 - d. Year of each action (if applicable):**

Year 1: No information will be provided in the annual report, since certification is not necessary..

Year 2: No information will be provided in the annual report, since certification is not necessary.

Year 3: No information will be provided in the annual report, since certification is not necessary.

Year 4: No information will be provided in the annual report, since certification is not necessary.

Year 5: No information will be provided in the annual report, since certification is not necessary.
- 5. Person (position) responsible for overall management and implementation of the BMP:** N/A
- 6. How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** N/A

**Post Construction Storm Water Management
Minimum Control Measure**

A. BMP Number: E1: Post-Construction Runoff Stormwater Management Legal Authority

- 1. Description of BMP:** Address post-construction runoff from new development and redevelopment projects to the extent allowable under State and local law. Meet the general NPDES Stormwater permit post-construction requirements through the local ordinance.
- 2. Measurable Goal(s):** Annually evaluate, and if necessary, modify the existing ordinance. If the ordinance is revised during the reporting period, a copy of the adopted ordinance will be submitted with the annual report.
- 3. Documentation to be submitted with each annual report:** If the ordinance is revised during the reporting period, a copy of the adopted ordinance will be submitted with the annual report.
- 4. Schedule:**
 - a. Interim milestone dates (if applicable):** Not applicable
 - b. Implementation date (if applicable):** Not applicable
 - c. Frequency of Actions (if applicable):** Annually
 - d. Year of each action (if applicable):**

Year 1: Evaluate and if necessary, modify the existing ordinance. If the ordinance is revised during the reporting period, submit a copy with the 2023 annual report.

Year 2: Evaluate and if necessary, modify the existing ordinance. If the ordinance is revised during the reporting period, submit a copy with the 2024 annual report.

Year 3: Evaluate and if necessary, modify the existing ordinance. If the ordinance is revised during the reporting period, submit a copy with the 2025 annual report.

Year 4: Evaluate and if necessary, modify the existing ordinance. If the ordinance is revised during the reporting period, submit a copy with the 2026 annual report.

Year 5: Evaluate and if necessary, modify the existing ordinance. If the ordinance is revised during the reporting period, submit a copy with the 2027 annual report.
- 5. Person (position) responsible for overall management and implementation of the BMP:** City Engineer or designee under the direction of the Mayor.
- 6. How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** The BMP will be considered effective as long as the Winterville Stormwater Ordinance is in compliance with the NPDES permit.

**Post Construction Storm Water Management
Minimum Control Measure**

B. BMP Number: E2: Inventory of Post-Construction Stormwater Management Structures

1. **Description of BMP:** An inventory of all publicly owned post-construction structures and other public-entity owned post-construction structures in addition to privately-owned structures designed after December 9th, 2008 (post-adoption of the Georgia Stormwater Management Manual - GSMM) is essential to proper inspection, maintenance, and functionality of these facilities and ultimately post-construction stormwater management.
2. **Measurable Goal(s):** ACCGOV will annually update, as needed, an inventory of all publicly owned post-construction stormwater management structures, other public entity-owned structures, and in addition to privately-owned structures designed after the December 9, 2008 adoption of the GSMM.
3. **Documentation to be submitted with each annual report:** The inventory shall include information on the number and type of structures and ownership. The inventory will be provided with the first annual report and updated inventories with new and field identified structures will be provided with each subsequent annual report.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Continuously
 - d. **Year of each action (if applicable):**

Year 1: ACCGOV will update inventory as needed and submit with the 2023 annual report.

Year 2: ACCGOV will update inventory as needed and submit with the 2024 annual report.

Year 3: ACCGOV will update inventory as needed and submit with the 2025 annual report.

Year 4: ACCGOV will update inventory as needed and submit with the 2026 annual report.

Year 5: ACCGOV will update inventory as needed and submit with the 2027 annual report.
5. **Person (position) responsible for overall management and implementation of the BMP:** ACC Stormwater Administrator, ACC GIS Analyst, ACC Stormwater Inspector
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective as long as we are able to meet our measurable goals and the inventory is updated as necessary.

**Post Construction Storm Water Management
Minimum Control Measure**

C. BMP Number: E3: Stormwater Management Structure Inspection Program

1. **Description of BMP:** All publicly-and privately-owned (post-adoption of GSMM) stormwater management structures are to be inspected by ACCGOV to determine if they are operating according to design, to identify deficiencies, and to ensure that these deficiencies are corrected. Winterville staff will accompany ACCGOV staff for inspections of post-construction stormwater management practices located outside road rights-of-way and not including detention basins located at East Athens Storage, Markets at Winterville, and the Baptist Church.
2. **Measurable Goal(s):** 100% of publicly and privately-owned (post-adoption of GSMM) stormwater management structures are to be inspected by ACCGOV and ACCGOV and Winterville as described above within the 5-year permit period, with a minimum of 5% inspected each year.
3. **Documentation to be submitted with each annual report:** Documentation of the inspections conducted during the reporting period will be provided with each annual report.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Continuously
 - d. **Year of each action (if applicable):**

Year 1: Provide the number and percentage of structures (with a minimum of 5%) inspected during the year. Provide documentation of inspections with the 2023 annual report.

Year 2: Provide the number and percentage of structures (with a minimum of 5%) inspected during the year. Provide documentation of inspections with the 2024 annual report.

Year 3: Provide the number and percentage of structures (with a minimum of 5%) inspected during the year. Provide documentation of inspections with the 2025 annual report.

Year 4: Provide the number and percentage of structures (with a minimum of 5%) inspected during the year. Provide documentation of inspections with the 2026 annual report.

Year 5: Provide the number and percentage of structures (with a minimum of 5%) inspected during the year. Provide documentation of inspections with the 2027 annual report.
5. **Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater Inspector and, for practices described in No. 1 above, the Winterville Public Works Director.
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective as long as we are meeting our measurable goals and inspections are being completed on schedule.

**Post Construction Storm Water Management
Minimum Control Measure**

D. BMP Number: E4: Stormwater Management Structure Maintenance Program

1. **Description of BMP:** Athens-Clarke County will work in conjunction with the City of Winterville to address all post-construction stormwater management control measures with construction completed after December 9, 2012. ACCGOV will conduct maintenance on all Winterville owned post-construction stormwater management control measures, before and after December 6, 2012. Maintenance of other public entity and privately-owned structures will be the responsibility of the owner/operator of the structure and maintenance agreements with the City of Winterville will be required. Maintenance will be performed to the maximum extent practicable.
2. **Measurable Goal(s):** ACCGOV will conduct inspections of Winterville owned structures and perform maintenance as needed. The City of Winterville will execute maintenance agreements for required maintenance of structures owned by other public entities and privately owned structures completed after December 6, 2012.
3. **Documentation to be submitted with each annual report:** Submit completed work orders detailing maintenance activities on publicly owned structures with each annual report. Keep copies of any maintenance agreements on file for structures built after December 6, 2012. Any letters sent to private property owners about maintenance of their ponds will also be included with each report.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Continuously
 - d. **Year of each action (if applicable):**

Year 1: Submit a summary of ACC's maintenance program and list of maintenance agreements with the 2023 annual report.

Year 2: Submit a summary of ACC's maintenance program and list of maintenance agreements with the 2024 annual report.

Year 3: Submit a summary of ACC's maintenance program and list of maintenance agreements with the 2025 annual report.

Year 4: Submit a summary of ACC's maintenance program and list of maintenance agreements with the 2026 annual report.

Year 5: Submit a summary of ACC's maintenance program and list of maintenance agreements with the 2027 annual report.
5. **Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater Inspector working with the Winterville Public Works Director.
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective as long as we are meeting our measurable goals.

**Post Construction Storm Water Management
Minimum Control Measure**

E. BMP Number: E5: GI/LID Program

- 1. Description of BMP:** Annually update inventory of water quality-related GI/LID structures located within Winterville, including the total number of each type of structure. The inventory must include permittee-owned GI/LID structures, those publicly-owned structures owned by other entities, and privately-owned non-residential GI/LID structures. Ensure new structures are added to the inventory.
- 2. Measurable Goal(s):** Winterville currently does not have any GI/LID structures within its boundaries. If any structures are added, an inventory will be created and submitted with each annual report.
- 3. Documentation to be submitted with each annual report:** Winterville currently does not have any GI/LID structures within its boundaries. If any structures are added, an inventory will be created and submitted with each annual report.
- 4. Schedule:**
 - a. Interim milestone dates (if applicable):** Not applicable
 - b. Implementation date (if applicable):** Not applicable
 - c. Frequency of Actions (if applicable):** Continuously
 - d. Year of each action (if applicable):**

Year 1: Winterville currently does not have any GI/LID structures within its boundaries. If any structures are added, an inventory will be created and submitted with the 2023 annual report.

Year 2: Winterville currently does not have any GI/LID structures within its boundaries. If any structures are added, an inventory will be created and submitted with the 2024 annual report.

Year 3: Winterville currently does not have any GI/LID structures within its boundaries. If any structures are added, an inventory will be created and submitted with the 2025 annual report.

Year 4: Winterville currently does not have any GI/LID structures within its boundaries. If any structures are added, an inventory will be created and submitted with the 2026 annual report.

Year 5: Winterville currently does not have any GI/LID structures within its boundaries. If any structures are added, an inventory will be created and submitted with the 2027 annual report.
- 5. Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater GIS Analyst
- 6. How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective as long as we are meeting our measurable goals.

**Post Construction Storm Water Management
Minimum Control Measure**

F. BMP Number: E6: GI/LID Structure Inventory

1. **Description of BMP:** Develop a program for the inspection and maintenance of GI/LID structures, including permittee-owned, publicly-owned structures owned by other entities, and privately-owned non-residential.
2. **Measurable Goal(s):** Continue to evaluate the program describing the GI/LID practice.
3. **Documentation to be submitted with each annual report:** Any updates or revisions to the GI/LID during the reporting period will be submitted with the annual report.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Continuously
 - d. **Year of each action (if applicable):**

Year 1: Evaluate changes and submit report with 2023 annual report.

Year 2: Evaluate changes and submit report with 2024 annual report.

Year 3: Evaluate changes and submit report with 2025 annual report.

Year 4: Evaluate changes and submit report with 2026 annual report.

Year 5: Evaluate changes and submit report with 2027 annual report.
5. **Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater GIS Analyst
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective once all ordinances and codes have been reviewed and we are confident we are not hindering GI/LID practices through our own ordinances and codes.

**Post Construction Storm Water Management
Minimum Control Measure**

G. BMP Number: E7: GI/LID Structure Inspection Program

1. **Description of BMP:** Conduct inspections on 100% of the GI/LID structures included in the inventory within a 5-year permit term. Provide documentation of the inspections conducted during the reporting period in each annual report.
2. **Measurable Goal(s):** In 2020, ACCGOV will begin to conduct inspections in conjunction with the City of Winterville on 100% of GI/LID structures within a 5-year permit term.
3. **Documentation to be submitted with each annual report:** Winterville currently does not have any GI/LID structures within its boundaries. If any structures are added, they will be inspected, and inspection forms, along with any records of maintenance/letters to property owners, and maintenance agreements will be provided in each annual report.

4. Schedule:

- a. **Interim milestone dates (if applicable):** Not applicable
- b. **Implementation date (if applicable):** Not applicable
- c. **Frequency of Actions (if applicable):** Not applicable
- d. **Year of each action (if applicable):**

Year 1: Winterville will inspect GI/LID structures if they exist so that 100% of these structures are inspected by the end of Year 5. Inspection forms, along with any records of maintenance/letters to property owners, will be provided in the 2023 annual report.

Year 2: Winterville will inspect GI/LID structures if they exist so that 100% of these structures are inspected by the end of Year 5. Inspection forms, along with any records of maintenance/letters to property owners, will be provided in the 2024 annual report.

Year 3: Winterville will inspect GI/LID structures if they exist so that 100% of these structures are inspected by the end of Year 5. Inspection forms, along with any records of maintenance/letters to property owners, will be provided in the 2025 annual report.

Year 4: Winterville will inspect GI/LID structures if they exist so that 100% of these structures are inspected by the end of Year 5. Inspection forms, along with any records of maintenance/letters to property owners, will be provided in the 2026 Annual Report.

Year 5: Winterville will inspect GI/LID structures if they exist so that 100% of these structures are inspected by the end of Year 5. Inspection forms, along with any records of maintenance/letters to property owners, will be provided in the 2027 Annual Report.

5. **Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater Inspector with assistance from the Winterville Public Works Director.
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective as long as we are meeting our measurable goals.

H. BMP Number: E8: GI/LID Structure Maintenance Program

1. Description of the BMP:

1. **2. Measurable Goal(s):** ACCGOV will conduct inspections of Winterville-owned GI/LID structures and perform maintenance as needed. The City of Winterville will execute maintenance agreements for required maintenance of structures owned by other public entities and privately owned structures completed after December 6, 2012.

7. **3. Documentation to be submitted with each annual report:** Submit completed work orders detailing maintenance activities on publicly owned GI/LID structures with each annual report. Keep copies of any maintenance agreements on file for GI/LID structures built after December 6, 2012. Any letters sent to private property owners about maintenance of their ponds will also be included with each report.

4. Schedule”

a. Interim milestone dates (if applicable): Not applicable

b. Implementation date (if applicable): Not applicable

c. Frequency of Actions (if applicable): Continuously

d. Year of each action (if applicable):

Year 1: Submit a summary of ACC’s maintenance program and list of maintenance agreements with the 2023 annual report.

Year 2: Submit a summary of ACC’s maintenance program and list of maintenance agreements with the 2024 annual report.

Year 3: Submit a summary of ACC’s maintenance program and list of maintenance agreements with the 2025 annual report.

Year 4: Submit a summary of ACC’s maintenance program and list of maintenance agreements with the 2026 annual report.

Year 5: Submit a summary of ACC’s maintenance program and list of maintenance agreements with the 2027 annual report.

8. **5. Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater Inspector working with the Winterville Public Works Director.

6. How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:

This BMP will be considered effective as long as we are meeting our measurable goals.

**Pollution Prevention/Good Housekeeping
Minimum Control Measure**

A. BMP Number: F1: Inventory and Map of MS4 Stormwater Control Structures

1. **Description of BMP:** ACCGOV completed an inventory program for Winterville in December 2016. This inventory collects storm sewer location information including catch basins, detention/retention ponds, ditches, and stormwater pipe lines. This inventory will be updated as needed.
2. **Measurable Goal(s):** Inventory and map of the MS4 stormwater control structures will be updated annually. The inventory and map will be completed and submitted with every annual report.
3. **Documentation to be submitted with each annual report:** Submit an inventory list and map with each annual report.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Continuously
 - d. **Year of each action (if applicable):**

Year 1: Update inventory as necessary and submit with 2023 annual report.

Year 2: Update inventory as necessary and submit with 2024 annual report.

Year 3: Update inventory as necessary and submit with 2025 annual report.

Year 4: Update inventory as necessary and submit with 2026 annual report.

Year 5: Update inventory as necessary and submit with 2027 annual report.
5. **Person (position) responsible for overall management and implementation of the BMP:** ACCGOV GIS Analyst
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective as long as we are meeting our measurable goals.

**Pollution Prevention/Good Housekeeping
Minimum Control Measure**

B. BMP Number: F2: Inspection of MS4 Stormwater Control Structures

1. **Description of BMP:** Conduct inspections on the MS4 stormwater control structures so that 100% of structures are inspected within a 5-year permit term. Winterville-owned detention ponds will be inspected annually and other control structure inspections by ACC Streets & Drainage crews will be conducted. Inspections of control structures by Streets & Drainage crews will be documented through an asset management system with reporting in summary spreadsheets.
2. **Measurable Goal(s):** Provide the number and percentage of structures inspected during the reporting period with each annual report. Inspect 100% of structures in a 5-year period, with a minimum of 5% inspected each year.
3. **Documentation to be submitted with each annual report:** A summary spreadsheet of the number and percentage of structures inspected during the reporting period will be submitted annually. The spreadsheet is generated through a digital inspection form in an assessment management system.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Continuously
 - d. **Year of each action (if applicable):**

Year 1: Provide the number and percentage of structures (with a minimum of 5%) inspected with the 2023 annual report.

Year 2: Provide the number and percentage of structures (with a minimum of 5%) inspected with the 2024 annual report.

Year 3: Provide the number and percentage of structures (with a minimum of 5%) inspected with the 2025 annual report.

Year 4: Provide the number and percentage of structures (with a minimum of 5%) inspected with the 2026 annual report.

Year 5: Provide the number and percentage of structures (with a minimum of 5%) inspected with the 2027 annual report.
5. **Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater Inspector
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective as long as we are meeting our measurable goals and structures are being inspected on a regular basis.

**Pollution Prevention/Good Housekeeping
Minimum Control Measure**

C. BMP Number: F3: MS4 Maintenance Program

1. **Description of BMP:** Maintain effectiveness of stormwater control measures in the street rights-of-way and in publicly owned facilities.
2. **Measurable Goal(s):** ACCGOV will conduct maintenance on the MS4 control structures as needed based on deficiencies described in inspections. Provide the number of each type of structure maintained during the reporting period in each annual report.
3. **Documentation to be submitted with each annual report:** ACCGOV will provide the number of each type of structure maintained during the reporting period in each annual report with a summary spreadsheet of maintenance records through an asset management system.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Continuously
 - d. **Year of each action (if applicable):**

Year 1: Provide the number of each type of structure maintained and summary maintenance records with the 2023 annual report.

Year 2: Provide the number of each type of structure maintained and summary maintenance records with the 2024 annual report.

Year 3: Provide the number of each type of structure maintained and summary maintenance records with the 2025 annual report.

Year 4: Provide the number of each type of structure maintained and summary maintenance records with the 2026 annual report.

Year 5: Provide the number of each type of structure maintained and summary maintenance records with the 2027 annual report.
5. **Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Streets and Drainage Superintendent, ACCGOV Stormwater Administrator
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective as long as maintenance is being completed on stormwater structures as required.

**Pollution Prevention/Good Housekeeping
Minimum Control Measure**

D. BMP Number: F4: Street and Parking Lot Cleaning

1. **Description of BMP:** Street sweeping is not routinely conducted in Winterville. Pollutants and litter from streets and parking lots are managed through the volunteer cleanup programs. Volunteers properly dispose of waste materials and debris gathered from street and litter cleanup programs.
2. **Measurable Goal(s):** Clean one mile of Main Street and associated rights of way at least three (3) times per year.
3. **Documentation to be submitted with each annual report:** Data including list of completed clean-ups and number of volunteers with included date will be submitted in each annual report.
4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not applicable
 - b. **Implementation date (if applicable):** Not applicable
 - c. **Frequency of Actions (if applicable):** Continuously
 - d. **Year of each action (if applicable):**

Year 1: Perform litter cleanups. Track the number of miles cleaned and participating groups in the Adopt-A-Highway program. Include this information in the 2023 annual report.

Year 2: Perform litter cleanups. Track the number of miles cleaned and participating groups in the Adopt-A-Highway program. Include this information in the 2024 annual report.

Year 3: Perform litter cleanups. Track the number of miles cleaned and participating groups in the Adopt-A-Highway program. Include this information in the 2025 annual report.

Year 4: Perform litter cleanups. Track the number of miles cleaned and participating groups in the Adopt-A-Highway program. Include this information in the 2026 annual report.

Year 5: Perform litter cleanups. Track the number of miles cleaned and participating groups in the Adopt-A-Highway program. Include this information in the 2027 annual report.
5. **Person (position) responsible for overall management and implementation of the BMP:** Stormwater Program Education Specialist, Keep Athens-Clarke County Beautiful staff
6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective if we are meeting our measurable goals of litter clean-ups in the streets and right-of ways.

**Pollution Prevention/Good Housekeeping
Minimum Control Measure**

E. BMP Number: F5: Municipal Employee Training

- 1. Description of BMP:** Provide training to Winterville Public Works employees who hold responsibilities requiring them to perform activities that potentially impact stormwater runoff and pollution. Training will consist of stormwater education, overall goals and objectives of the stormwater management program, distribution of Stormwater BMP guidance, and the significance in complying with its own Stormwater Permit. Includes a focus on good housekeeping at municipal facilities and illicit discharge prevention, detection and elimination.
- 2. Measurable Goal(s):** The ACCGOV Stormwater Program Education Specialist will conduct at least one (1) training program per year with Winterville Public Works employees.
- 3. Documentation to be submitted with each annual report:** Sign in sheets and copies of material presented will be submitted with annual report.
- 4. Schedule:**
 - a. Interim milestone dates (if applicable):** Not applicable
 - b. Implementation date (if applicable):** Not applicable
 - c. Frequency of Actions (if applicable):** Continuously
 - d. Year of each action (if applicable):**

Year 1: Conduct at least one stormwater pollution prevention training (webcast or in-person) for Winterville Public Works employees performing activities impacting stormwater runoff. Report numbers in 2023 annual report.

Year 2: Conduct at least one stormwater pollution prevention training (webcast or in-person) for Winterville Public Works employees performing activities impacting stormwater runoff. Report numbers in 2024 annual report.

Year 3: Conduct at least one stormwater pollution prevention training (webcast or in-person) for Winterville Public Works employees performing activities impacting stormwater runoff. Report numbers in 2025 annual report.

Year 4: Conduct at least one stormwater pollution prevention training (webcast or in-person) for Winterville Public Works employees performing activities impacting stormwater runoff. Report numbers in 2026 annual report.

Year 5: Conduct at least one stormwater pollution prevention training (webcast or in-person) for Winterville Public Works employees performing activities impacting stormwater runoff. Report numbers in 2027 annual report.
- 5. Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater Program Education Specialist
- 6. How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective if employees are trained effectively with the knowledge to better understand and prevent illicit discharges.

**Pollution Prevention/Good Housekeeping
Minimum Control Measure**

F. BMP Number: F6: Proper disposal of waste, focusing on MS4 waste disposal

- 1. Description of BMP:** Winterville employees perform activities to remove materials and debris obtained through: litter cleanups, cleaning catch basins, and other MS4 related activities. Organic material is collected through a leaf and limb program and waste is disposed of at the ACC permitted MSW landfill managed by the Solid Waste Department.
- 2. Measurable Goal(s):** Annually report the type and amount of material collected through these practices and debris removal activities to be properly disposed of in a local landfill.
- 3. Documentation to be submitted with each annual report:** Documentation of material collected and disposed through litter cleanups, cleaning catch basins, and other MS4 related activities will be included in each annual report.
- 4. Schedule:**
 - a. Interim milestone dates (if applicable):** Not applicable
 - b. Implementation date (if applicable):** Not applicable
 - c. Frequency of Actions (if applicable):** Continuously
 - d. Year of each action (if applicable):**

Year 1: Include a summary of materials disposed of in the 2023 annual report.

Year 2: Include a summary of materials disposed of in the 2024 annual report.

Year 3: Include a summary of materials disposed of in the 2025 annual report.

Year 4: Include a summary of materials disposed of in the 2026 annual report.

Year 5: Include a summary of materials disposed of in the 2027 annual report.
- 5. Person (position) responsible for overall management and implementation of the BMP:** City Engineer or designee under the direction of the Mayor.
- 6. How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective at the end of each reporting period when we are able to generate a summary of materials gathered.

**Pollution Prevention/Good Housekeeping
Minimum Control Measure**

- G. BMP Number:** F7: Procedures for ensuring proposed flood management projects are assessed for water quality impacts during the design phase.
- 1. Description of BMP:** The New Flood Management Projects Review Procedures provides standard procedures for review of new flood control management projects to assess water quality impacts. All City of Winterville-owned projects will be evaluated on a case-by-case basis with review of the ACC Watershed Management Plans and other water quality data to determine the type and cause of water quality issues that are in the area associated with the flood control project.
 - 2. Measurable Goal(s):** Implement the procedures and update as necessary. Provide the number of concept meetings where flood management projects are assessed for water quality impacts during the reporting period in each annual report. 100% of all plans containing a flood management facility will be reviewed for water quality impacts.
 - 3. Documentation to be submitted with each annual report:** Submit the number of plans reviewed where flood management projects were assessed for water quality and those which resulted in improved pollutant reduction with the annual report.
 - 4. Schedule:**
 - a. Interim milestone dates (if applicable):** Not applicable
 - b. Implementation date (if applicable):** Not applicable
 - c. Frequency of Actions (if applicable):** Continuously
 - d. Year of each action (if applicable):**

Year 1: Implement procedures and update as necessary. Provide summary of plans reviewed with 2023 annual report.

Year 2: Implement procedures and update as necessary. Provide summary of plans reviewed with 2024 annual report.

Year 3: Implement procedures and update as necessary. Provide summary of plans reviewed with 2025 annual report.

Year 4: Implement procedures and update as necessary. Provide summary of plans reviewed with 2026 annual report.

Year 5: Implement procedures and update as necessary. Provide summary of plans reviewed with 2027 annual report.
 - 5. Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater Division Administrator
 - 6. How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This will be considered an effective BMP when 100% of all for proposed flood management projects are reviewed for water quality impacts.

**Pollution Prevention/Good Housekeeping
Minimum Control Measure**

H. BMP Number: F8: Existing Flood Management Projects

- 1. Description of BMP:** Conduct an assessment of existing permittee-owned flood management projects (e.g. detention and retention ponds) for potential retrofitting to address water quality impacts and conduct any retrofitting activities. Projects that have been assessed will not be reassessed.
- 2. Measurable Goal(s):** Assess 100% of Winterville’s flood management structures for water quality retrofitting in a 5-year period.
- 3. Documentation to be submitted with each annual report:** A summary of the retrofit assessment will be included in each annual report.
- 4. Schedule:**
 - a. Interim milestone dates (if applicable):** Not applicable
 - b. Implementation date (if applicable):** Continuously
 - c. Frequency of Actions (if applicable):** Continuously
 - d. Year of each action (if applicable):**

Year 1: Assess a publicly owned flood management project for retrofit potential. Include a summary in the 2023 Annual Report.

Year 2: Assess a publicly owned flood management project for retrofit potential. Include a summary in the 2024 Annual Report.

Year 3: Assess a publicly owned flood management project for retrofit potential. Include a summary in the 2025 Annual Report.

Year 4: Assess a publicly owned flood management project for retrofit potential. Include a summary in the 2026 Annual Report.

Year 5: Assess a publicly owned flood management project for retrofit potential. Include a summary in the 2027 Annual Report.
- 5. Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater Division Administrator
- 6. How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** Not applicable.

**Pollution Prevention/Good Housekeeping
Minimum Control Measure**

- I. **BMP Number:** F9: Inventory and inspection of municipal facilities with Stormwater pollution potential.
1. **Description of BMP:** City of Winterville facilities that have a potential to cause stormwater pollution must be inspected to assess and correct any potential to cause stormwater pollution.
 2. **Measurable Goal(s):** Update the inventory of municipal facilities with potential to cause stormwater pollution. Submit inventory with each annual report. Conduct inspections on at least 5% of inventoried facilities annually, provide documentation of inspections with each annual report, and ensure that 100% of facilities are inspected within the 5-year period.
 3. **Documentation to be submitted with each annual report:** Updated inventory of municipal facilities along with documentation of inspections.
 4. **Schedule:**
 - a. **Interim milestone dates (if applicable):** Not Applicable
 - b. **Implementation date (if applicable):** Not Applicable
 - c. **Frequency of Actions (if applicable):** Continuously
 - d. **Year of each action (if applicable):**

Year 1: Update municipal facility inventory as necessary. Inspect 100% of facilities added and include inspection reports with the 2023 Annual Report.

Year 2: Update municipal facility inventory as necessary. Inspect 100% of facilities added and include inspection reports with the 2024 Annual Report.

Year 3: Update municipal facility inventory as necessary. Inspect 100% of facilities added and include inspection reports with the 2025 Annual Report.

Year 4: Update municipal facility inventory as necessary. Inspect 100% of facilities added and include inspection reports with the 2026 Annual Report.

Year 5: Update municipal facility inventory as necessary. Inspect 100% of facilities added and include inspection reports with the 2027 Annual Report.
 5. **Person (position) responsible for overall management and implementation of the BMP:** ACCGOV Stormwater Inspector with assistance from the Winterville Public Works Director.
 6. **How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be considered effective if we are meeting our measurable goals and all ACC facilities are inventoried and inspected as scheduled.

Appendix I
Enforcement Response Plan

A. BMP Number: G1: Enforcement Response Plan (ERP)

- 1. Description of BMP:** The City of Winterville has developed and implemented an EPD approved ERP that describes the action taken for violations associated with Permit No. GAG610000 and the SWMP. In addition, the City of Winterville will forward reports of possible sediment and erosion control violations to the Athens-Clarke County Code Enforcement Office. If Code Enforcement determines there is a valid complaint, they will forward to the EPD for enforcement actions.
- 2. Measurable Goal(s):** Continue to enforce the implemented ERP.
- 3. Documentation to be submitted with each annual report:** Not applicable unless revisions are made to the ERP during the reporting period. If revisions are made, the revised ERP will be submitted to EPD.
- 4. Schedule:**
 - a. Interim milestone dates (if applicable):** Not applicable
 - b. Implementation date (if applicable):** Not applicable
 - c. Frequency of Actions (if applicable):** Continuously
 - d. Year of each action (if applicable):**
 - Year 1:** Enforce implemented ERP.
 - Year 2:** Enforce implemented ERP.
 - Year 3:** Enforce implemented ERP.
 - Year 4:** Enforce implemented ERP.
 - Year 5:** Enforce implemented ERP.
- 5. Person (position) responsible for overall management and implementation of the BMP:** GA EPD
- 6. How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** Not applicable.

Appendix II
Impaired Waters

A. BMP Number: H1: Impaired Waters Monitoring and Implementation Plan

- 1. Description of BMP:** Identify any impaired waters located within Winterville, using the latest approved 305(b)/303(d) List of Waters, which contain MS4 outfalls or are within one linear mile downstream of MS4 outfalls. Develop an Impaired Waters Plan to reduce the pollutants of concern.
- 2. Measurable Goal(s):** The City of Winterville currently does not have any impaired waters within its boundaries. Review the latest approved 305(b)/303(d) List of Waters annually to see if any have been added, and if they have, develop an Impaired Waters Plan including those streams.
- 3. Documentation to be submitted with each annual report:** Not applicable
- 4. Schedule:**
 - a. Interim milestone dates (if applicable):** Not Applicable
 - b. Implementation date (if applicable):** Not Applicable
 - c. Frequency of Actions (if applicable):** Annually
 - d. Year of each action (if applicable):**

Year 1: Review the latest approved 305(b)/303(d) List of Waters to see if any impaired streams have been added in Winterville, and if they have, develop an Impaired Waters Plan including those streams and submit with the 2023 annual report.

Year 2: Review the latest approved 305(b)/303(d) List of Waters to see if any impaired streams have been added in Winterville, and if they have, develop an Impaired Waters Plan including those streams and submit with the 2024 annual report.

Year 3: Review the latest approved 305(b)/303(d) List of Waters to see if any impaired streams have been added in Winterville, and if they have, develop an Impaired Waters Plan including those streams and submit with the 2025 annual report.

Year 4: Review the latest approved 305(b)/303(d) List of Waters to see if any impaired streams have been added in Winterville, and if they have, develop an Impaired Waters Plan including those streams and submit with the 2026 annual report.

Year 5: Review the latest approved 305(b)/303(d) List of Waters to see if any impaired streams have been added in Winterville, and if they have, develop an Impaired Waters Plan including those streams and submit with the 2027 annual report.
- 5. Person (position) responsible for overall management and implementation of the BMP:** City Engineer in conjunction with the ACCGOV Stormwater Division Administrator
- 6. How you will determine whether this BMP is effective in accordance with Part 5.1.4 of the Permit:** This BMP will be effective if Winterville continues to not have any impaired waters on the list.