



DATE: July 28, 2017

TO: GENERAL CONTRACTORS

SUBJECT: BID #10260 and Winterville Auditorium Renovation

You are invited to submit a bid for the Winterville Auditorium Renovation for the City of Winterville, Athens-Clarke County, Georgia.

The project consists of (1) HVAC installation, (2) theater lighting and sound systems, and (3) general construction, including a new roof cover, carpentry and electrical and plumbing installation.

The estimated range of this project is \$200,000 to \$250,000.

BONDING REQUIREMENTS: An original bid bond in the amount of 5% of the total bid sum shall be submitted with the bid. Performance and Payment Bonds in the amount of 100% of the contract price will be required if contract is awarded.

Inquiries regarding Bids should be made to Dodd Ferrelle, Winterville Mayor, (706) 255-2624, fax: (706) 742-5476 or WintervilleMayor@gmail.com. Technical questions may be directed to David Matthews-Morgan, Winterville Arts Council at (706) 540-4135, fax: (706) 243-4777 or email: dmsquare@gmail.com.

An optional, pre-bid conference to respond to all inquiries with regard to this project will be held at 10:00 A.M. EDT, on Tuesday, August 1, 2017 in the Winterville Auditorium, located at 373 North Church Street in Winterville, Georgia.

Attached hereto are the bid form, bid specifications, and general instructions.

The written specifications contained in this bid shall not be changed or superseded except by written addendum from the City of Winterville. Failure to comply with the written specifications for this bid may result in rejection of the bid by the City of Winterville.

Bids are to be sealed, marked with the bidder's name and address and labeled: **"Bid #10260 Winterville Auditorium Renovation"** and delivered to:

City of Winterville
125 North Church Street
Winterville, GA 30683

not later than 4:00 P.M. EDT, Friday, August 11, 2017.

The Bidder shall affix to the outside of its sealed bid envelope, its Georgia Contractor License Number, Bidder's name, Bidder's address, and project title.

It is the policy of the City of Winterville government that no person or business shall be excluded from participation, denied the benefits of, or otherwise discriminated against in relation to the award and performance of any contract or subcontract on the grounds of race, color, creed, national origin, age, or sex.

The City of Winterville reserves the right to reject any and all bids, to waive any technicalities or irregularities and to award the bid based on the highest and best interest of the City of Winterville.

Dodd Ferrelle
Mayor, City of Winterville

THE CITY OF WINTERVILLE

BID #10260

WINTERVILLE AUDITORIUM RENOVATION

AN OPTIONAL PRE-BID CONFERENCE WILL BE HELD ON

10:00 A.M. EDT, Tuesday, August 1, 2017

SUBMISSIONS ARE DUE AT THE ADDRESS SHOWN BELOW NO LATER THAN

4:00 P.M. EDT, Friday, August 11, 2017

THE CITY OF WINTERVILLE
125 NORTH CHURCH STREET
WINTERVILLE, GA 30683

THE RESPONSIBILITY FOR SUBMITTING A RESPONSE TO THIS BID TO THE CITY OF WINTERVILLE ON OR BEFORE THE STATED DATE AND TIME WILL BE SOLELY AND STRICTLY THE RESPONSIBILITY OF THE BIDDER.

ISSUE DATE: July 28, 2017

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SECTION I – BID SUBMISSION INSTRUCTIONS

ALL BIDS RECEIVED WILL BECOME A PART OF THE OFFICIAL CONTRACT FILE AND MAY BE SUBJECT TO DISCLOSURE UNDER THE OPEN RECORDS ACT.

A complete signed BID must include the documents listed below:

BID FORMAT: Bidders are expected to examine the specifications, price schedule, and all instructions. Failure to do so will be at the bidders' risk. Each offeror shall furnish the information required by the solicitation. *The BID SUBMITTAL must be signed by an officer of the company, who is legally authorized to enter into a contractual relationship in the name of the offeror.*

MANDATORY DOCUMENTS CHECKLIST: Bidder must complete, execute and include with the bid the following Mandatory documents. **BIDS RECEIVED WITHOUT THE MANDATORY DOCUMENTS MAY BE REJECTED:**

- Section VI-A BID BOND
- Section VI-B BID FORM AND STATEMENT OF BIDDERS QUALIFICATIONS
- Section VI-C ACKNOWLEDGEMENT OF ADDENDA
- Section VI-D GEORGIA SECURITY & IMMIGRATION COMPLIANCE (GSIC) ACT AFFIDAVIT
- Section VI-E BID SCHEDULE
- Section VI-F AFFIDAVIT VERIFYING RESIDENCY STATUS OF AN APPLICANT (SAVE)
- Section VI-G CORPORATE CERTIFICATE
- Section VI-H PARTNERSHIP CERTIFICATE

DUE WITHIN 24 HOUR OF THE BID OPENING BY THE APPARENT LOW BIDDER:

- Section VI-I NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

BID SUBMISSION AND DELIVERY INSTRUCTION: ALL bid copies must be submitted in a sealed envelope or container with the **OUTER MOST** Container stating the address, telephone number, the BID number and title (**BID #10260 “WINTERVILLE AUDITORIUM RENOVATION”**).

- One (1) unbound marked original of the complete signed bid**
 - One (2) copy of the bid without pricing**
- are to be delivered to:**

City of Winterville
Attn: Municipal City Clerk
125 North Church Street
Winterville, GA. 30683

not later than 4:00 P.M. EDT Friday, August 11, 2017.

Hand delivered copies may be delivered to the above address only between the hours of 8:00 a.m. and 5:00 p.m. EDT, Monday through Friday, excluding holidays observed by the City of Winterville.

Bidders are responsible for informing any commercial delivery service, if used, of all delivery requirements and for ensuring that the required address information appears on the outer wrapper or envelope used by such service.

ALL ORIGINAL BIDS MUST BE UNBOUND: NO STAPLES, PAPERCLIPS OR ANY TYPE OF BINDING

ORIGINAL BID BOND CHECKLIST

Submit Original Bid Bond in this section, meeting the requirements listed below. The performance bid bond will be submitted after a contract award is made and the dollar amount for the award has been determined.

PLEASE NOTE THAT BID BONDS RECEIVED NOT MEETING THESE REQUIREMENTS MAY BE REJECTED.

- Original Bid Bond with original signatures and seals for both bidder and surety, and Power of Attorney (with surety seal).
- Bidder named as Principal on bid bond.
- The City of Winterville named as Obligee. Specific bid project referenced on bid bond.
- Bid bond meets minimum dollar amount (5% of total bid sum).
- Bid bond signed by same representative signing Bid.
- Attorney-in-fact representing surety listed on Power of Attorney (exact name).
- Bid Bond dated the same date as Power of Attorney and Bid Form.
- Surety on Federal Treasury's list of approved sureties (http://www.fms.treas.gov/c570/c570.html#Certified_Companies); bid bond amount within underwriting limit and surety authorized to do business in Georgia.

**THE CITY OF WINTERVILLE
INVITATION FOR BID #10260
FOR
WINTERVILLE AUDITORIUM RENOVATION**

SECTION II – INVITATION FOR BID OVERVIEW AND PROCEDURES

A. PURPOSE

The City of Winterville is soliciting Bids for the Winterville Auditorium Renovation from responsible contractors.

B. INFORMATION TO BIDDERS

1. BID TIMETABLE:

The anticipated schedule for the bid process is as follows:

Bid Documents Available.....**Friday, July 28, 2017**

Pre-Bid Conference.....**10:00 A.M. EDT, Tuesday, August 1, 2017**

Deadline for submission of questions.....**Monday, August 7, 2017 (minimum 4 days prior to bid opening)**

Bid Opening.....**4:00 P.M. EDT, Friday, August 11, 2017**

Bid Evaluation/Short List of Firms

Interview of Short-listed Firms

Contract Negotiation

Bids Valid Until**October 31, 2017 (minimum 60 days per GA Code 36-91-41)**

3. CONTACT PERSON: The contact person for this BID is Dodd Ferrelle, Winterville Mayor. Explanation(s) desired by offeror(s) regarding the meaning or interpretation of this BID must be requested from the contact person, in writing via facsimile at (706) 742-5476 or WintervilleMayor@gmail.com. Technical questions may be directed to David Matthews-Morgan, Winterville Arts Council at (706) 540-4135, fax: (706) 243-4777 or email: dmsquare@gmail.com.

4. ADDITIONAL INFORMATION/ADDENDA: The City of Winterville will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the bid opening date. Bidders should not rely on any representations, statements or explanations other than those made in this Invitation for Bid or in any addendum to this Invitation for Bid. Where there appears to be a conflict between the Invitation for Bid and any addenda issued, the last addendum issued will prevail.

Bidders must acknowledge any issued addenda. Bids which fail to acknowledge the bidder's receipt of any addendum will result in the rejection of the bid if the addendum contains information which substantively changes the City's requirements

Bidders who obtain this BID document from the [City of Winterville website](#) or the City of Winterville or from any source other than the City of Winterville **are advised to re-visit the [City of Winterville website](#) to obtain any addenda which may be issued.** The City of Winterville assumes no responsibility for Bidders' failure to acknowledge any addenda issued.

5. LATE SUBMITTAL, LATE MODIFICATIONS AND LATE WITHDRAWALS

Bid submittals received after the bid opening date and time will not be considered. Modifications received after the bid opening date will not be considered. The City of Winterville assumes no responsibility for the premature opening of a bid not properly addressed and identified, and/or delivered to the proper designation.

6. WITHDRAWAL OF BID: A bidder may withdraw his bid before the expiration of the time during which bids may be submitted without prejudice to the bidder, by submitting a written request of withdrawal to the Mayor of Winterville.

7. REJECTION OF BIDS: The City of Winterville may reject any and all bids and reserves the right to waive any irregularities or informalities in any bid or in the bid submittal procedure.

Bid submittals received after said time or at any place other than the time and place as stated in the notice will not be considered.

8. UNBALANCED BIDS: The City of Winterville may reject a bid as non-responsive if the prices bid are materially unbalanced between line items or sub line items. A bid is materially unbalanced when it is based on prices significantly less than cost for some work and prices which are significantly overstated in relation to cost for other work, and if there is a reasonable doubt that the bid will result in the lowest overall cost to the City even though it may be the low evaluated bid, or if it is so unbalanced as to be tantamount to allowing an advance payment.

9. DISCREPANCY IN UNIT PRICE: In case of discrepancy between a unit price and an extended price and total amount, the unit price will be presumed to be correct, subject, however, to correction to the same extent and in the same manner as any other mistake.

10. ACCEPTANCE OF BID (AWARD): It is the intent of the City of Winterville to award a contract to the lowest responsible bidder provided the bid has been submitted in accordance with the requirements of the bidding documents and does not exceed the funds available. The City shall have the right to waive informalities and irregularities in a bid received and to accept the bid which, in the City's judgment, is in the City's own best interests. **IMPORTANT NOTE**: The contract award is predicated on the successful receipt by the City of Winterville of matching funds from the Fox Theatre Institute. The Fox Theatre Institute requires that any budget item over \$2,500 needs to be itemized. Please adhere to that stipulation when preparing your budget.

The City shall have the right to accept Alternates in any order or combination, and to determine the low bidder on the basis of the sum of the base bid.

11. STATEMENT OF EXPERIENCE AND QUALIFICATIONS: The bidder may be required, upon request, to prove to the satisfaction of the City of Winterville that he/she has the skill and experience and the necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any bidder is not satisfactory, the Bid of such bidder may be rejected.

12. MINIMUM BID ACCEPTANCE PERIOD

Bids shall be valid and may not be withdrawn for a period of 60 days from the date specified for receipt of bids.

13. NON-COLLUSION AFFIDAVIT

By submitting a bid, the bidder represents and warrants that such bid is genuine and not a sham or collusive or made in the interest or in behalf of any person not therein named and that the bidder has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other

person, firm or corporation to refrain from submitting and that the bidder has not in any manner sought by collusion to secure to that bidder any advantage over any other bidder.

By submitting a bid, the bidder represents and warrants that no official or employee of the City of Winterville has, in any manner, an interest, directly or indirectly in the bid or in the contract which may be made under it, or in any expected profits to arise there from.

14. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

By submitting a proposal and executing the attached affidavits, the offeror verifies its compliance with O.C.G.A. §13-10-91. The offeror further agrees to maintain records of such compliance and shall provide a copy of each such verification to the City of Winterville, at the time the subcontractor(s) is retained to perform such services.

15. COST INCURRED BY BIDDERS

All expenses involved with the preparation and submission of the bid to the City of Winterville, or any work performed in connection therewith is the responsibility of the bidder(s).

16. MINORITY BUSINESS ENTERPRISE POLICY STATEMENT: It is the policy of the City of Winterville government that no person or business shall be excluded from participation, denied the benefits of, or otherwise discriminated against in relation to the award and performance of any contract or subcontract on the grounds of race, color, creed, national origin, age, or sex..

17. HOLD HARMLESS AND INDEMNIFICATION

The Bidder agrees, insofar as it legally may, to indemnify and hold harmless the City of Winterville, its officers, employees and agents from and against all loss, costs, expenses, including attorneys' fees, claims, suits and judgments, whatsoever in connection with injury to or death of any person or persons or loss of or damage to property resulting from any and all operations performed by Bidder, its officers, employees, and agents under any of the terms of this contract.

18. PRE-BID CONFERENCE: **An optional, pre-bid conference** to respond to all inquiries with regards to this project will be held at **10:00 AM EDT, Tuesday, August 1, 2017** in the Winterville Auditorium, located at 373 North Church Street in Winterville, Georgia. Potential BIDDERS are REQUIRED to attend. Point of Contact for the Pre-Bid Conference is David Matthews-Morgan who can be reached by phone: 706-540-4135 or email: dmsquare@gmail.com. Each bidder is responsible for inspecting the site and for reading and being thoroughly familiar with the contract documents. The failure or omission of any bidder to inspect the site shall in no way relieve any bidder from any obligation in respect to his bid.

19. BID OPENING: All bids will be opened in public and read aloud at the time and place of the bid opening.

20. COMMENCEMENT OF WORK AND WORK PERIOD: The City of Winterville expects to award the contract within 60 days of the bid opening date for work to commence within 30 workdays of award of contract.

21. INDEPENDENT CONTRACTOR: The contractor shall not be an employee of the City of Winterville, but shall be an independent contractor. Nothing in this agreement shall be construed as authority for the contractor to make commitments which shall bind the City or to otherwise act on behalf of the City, except as the City may expressly authorize in writing.

22. BID SECURITY: Bid security shall be made payable to the City of Winterville in the amount of 5% of the bid sum. Security shall be an original bid bond issued by a surety licensed to conduct business

in the State of Georgia, and be included on the Federal Approved Surety's List. The successful bidder's security will be retained until he has signed the Contract and furnished the required payment and performance bonds. The City reserves the right to retain the security of the other bidders until the successful bidder enters into contract or until 60 days after bids are received. If awarded bidder refuses to enter into a contract, the City will retain his bid security as liquidated damages, but not as a penalty. The bid security must be submitted with the Bid. Payment and Performance bonds in the amount of 100% of the contract total will be required if the contract is awarded.

23. EXECUTION OF CONTRACT: Each bidder shall be prepared, if so requested by the City of Winterville, to present evidence of his experience, qualifications, and financial ability to carry out the terms of the Contract. Notwithstanding any delay in the preparation and execution of the formal Contract Agreement, each bidder shall be prepared, upon written notice of bid acceptance, to commence work within 10 days following receipt of official written order of the City to proceed, or on date stipulated in such order.

The awarded bidder shall assist and cooperate with the City in preparing the formal Contract Agreement, and within 10 days following its presentation shall execute same and return it to the City.

24. BRAND NAMES: Unit price bids are requested on products that equal or exceed the quality and performance of the brands and model numbers listed. References to brand names, trade names, model numbers or other descriptions peculiar to specific brand products are made to establish a required level of quality and functional capabilities, and are not intended to exclude other products of that level. Comparable products of other manufacturers will be considered if proof of comparability is contained in the bid. It shall be the responsibility of the bidders, including bidders whose product is referenced; to furnish with the bid such specifications, catalog pages, brochures or other data as will provide an adequate basis for determining the quality and functional capabilities of the product offered. Failure to provide this data may be considered valid justification for rejection of a bid.

25. WATER AND SEWER UTILITIES: Contractor shall include and be responsible for, in his base bid, costs for the following utility work, but not limited to only these listed:

Contractor shall be responsible for coordinating with the Unified Government of Athens Clarke County Public Utilities Department work related to connecting the fire water system to the Unified Government public water system. Contractors installing water lines must be pre-approved by the Public Utilities Department. Contact the Public Utilities Department for a pre-approved list of contractors at (706) 613-3470.

26. SECTION III - INSURANCE REQUIRED FOR CONTRACTORS

CITY OF WINTERVILLE

Before commencing work under the contract, the Contractor shall provide to the City of Winterville, **Attn: Municipal City Clerk**, a Certificate of Insurance evidencing the required kinds and amounts of insurance. The contractor shall procure at his own expense the following insurance coverage as listed below:

General Liability Insurance

Taken out in the name of the contractor. A current certificate of insurance shall be provided from the agent, listing the City of Winterville, Georgia as an additional insured and certificate holder. Certificate of insurance shall reference **BID #10260 Winterville Auditorium Renovation** as evidencing this requirement. We require 30 days prior notice of cancellation to be shown on the certificate.

The insurance company will only be accepted if it is in good standing within the state of Georgia through the Insurance Commissioner's office. It must also be rated "A" or better with AM Best Company.

The required limits are one million per occurrence, two million aggregate, fifty thousand fire damage, five thousand medical expenses, one million products completed operations, one million personal & advertising injury or greater. Coverage should be on a per occurrence basis.

Worker's Compensation Insurance

Workmen's Compensation Insurance covering all employees of the Contractor and any uninsured sub-contractors is required. A current certificate of insurance shall be provided from the agent, listing the City of Winterville as an additional insured and certificate holder. We require 30 days prior notice of cancellation to be shown on the certificate.

The insurance company will only be accepted if it is in good standing within the state of Georgia through the Insurance Commissioner's office. It must also be rated "A" or better with AM Best Company.

The required limits are statutory benefits and employers liability of one million each accident, one million each employee, one million policy limit or greater.

Automobile Liability Insurance

Auto Liability Insurance covering all vehicles of the Contractor and any borrowed or leased vehicles is required. A current certificate of insurance shall be provided from the agent, listing the City of Winterville as an additional insured and certificate holder. We require 30 days prior notice of cancellation to be shown on the certificate.

The insurance company will only be accepted if it is in good standing within the state of Georgia through the Insurance Commissioner's office. It must also be rated "A" or better with AM Best Company.

The required limits are one million combined single limit on scheduled autos and hired and non-owned auto coverage or greater.

Excess Liability

Taken out in the name of the contractor. A current certificate of insurance shall be provided from the agent, listing the City of Winterville as an additional insured and certificate holder. We require 30 days prior notice of cancellation to be shown on the certificate.

The insurance company will only be accepted if it is in good standing within the state of Georgia through the Insurance Commissioner's office. It must also be rated "A" or better with AM Best Company.

The required coverage limit is one million on a per occurrence basis. The City of Winterville reserves the right to request a higher limit if the completed job amount will exceed this amount.

Sub-Contractor's General Liability and Auto Insurance

The Contractor shall require each of his sub-contractors to procure and to maintain during the life of his sub-contract, sub-contractor's general liability and auto insurance of the type and amount specified previously.

Performance Bond and Payment Bond

Any bid exceeding \$50,000 requires a performance and payment bond in the amount of 100% of the job. The bid bond will be submitted after a contract award is made and the dollar amount for the award has been determined. No material deviation from this language will be accepted. These documents must be filled out completely and notarized with appropriate power of attorney form attached.

The bonding company will only be accepted if it is in good standing within the state of Georgia through the Insurance Commissioner's office. It must also be rated "A" or better with AM Best Company. The bonding company must appear on the Federal register of approved companies.

SECTION IV - GENERAL CONDITIONS

A. Contractor shall furnish all service, personnel, material, tools and equipment as necessary for completion of the **Winterville Auditorium Renovation** in accordance with specifications.

B. CONTRACTOR'S INVOICE:

a. The Contractor shall prepare and submit invoices to the Winterville City Hall address specified on individual orders. If the invoice does not comply with these requirements, the Winterville City Hall will return it with the reasons why it is not a proper invoice. A proper invoice must include the items listed below.

(i) Name and address of the Contractor.

(ii) Invoice date and invoice number. (The Contractor should date invoices as close as possible to the date of the mailing or transmission.)

(iii) Purchase order number for supplies delivered or services performed.

(iv) Description, quantity, unit of measure, unit price, and extended price of supplies delivered or services performed.

(v) Shipping and payment terms (e.g., shipment number and date of shipment, discount for prompt payment terms).

(vi) Name and address to which payment is to be sent.

(vii) Name (where practicable), title, phone number, and mailing address of person to notify in the event of a defective invoice.

(viii) Any other information or documentation required by the contract (e.g., evidence of shipment).

A. TERMINATION FOR CAUSE: The City of Winterville reserves the right to terminate the resulting contract, in whole or in part, for failure to comply with any provisions of the contract as outlined by providing a written notice to the contractor at least ten (10) days before the effective date of termination. The contractor will not be relieved of any outstanding responsibilities or unfinished obligations under this contract. The contractor has the right to terminate this contract for cause by providing a written notice of intent to the Winterville Municipal City Clerk to terminate at least ten (10) days prior to the effective date of the contract termination.

D. REPORTING DISPUTES: The contractor shall report any contract disputes and/or problems to the Winterville Municipal City Clerk, both verbally and in writing, within 48 hours of their occurrence.

E. SAFETY: The contractor shall take every precaution at all times for the protection of persons and property, including the City's employees and property and its own. The contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work under this contract.

The contractor shall maintain an adequate safety program to insure the safety of contractor employees, subcontractor employees, and all other individuals working under this contract. In addition, the contractor must also provide the City of Winterville with a written safety program that he intends to follow in pursuing work under this contract. No work under this contract will be permitted until the City is assured that the contractor has an adequate safety program in effect.

F. SUBCONTRACTS: No portion of the work shall be subcontracted without prior written consent of the City of Winterville. If a portion of the work is approved for subcontracting, the contractor shall remain fully liable and responsible for the work to be done by the subcontractor(s) and shall assure compliance with all requirements of this contract.

G. DIFFERING SITE CONDITIONS:

(a) The Contractor shall promptly, and before the conditions are disturbed, give a written notice to the City of Winterville's Project Manager of (1) Subsurface or latent physical conditions at the site which differ materially from those indicated in this contract; or (2) Unknown physical conditions at the site, of an unusual nature, which differ materially from those ordinarily encountered and generally recognized as inhering in work of the character provided for in the contract. (b) The City of Winterville's Project Manager shall investigate the site conditions promptly after receiving the notice. If the conditions do materially so differ and cause an increase or decrease in the Contractor's cost of, or the time required for, performing any part of the work under this contract, whether or not changed as a result of the conditions, an equitable adjustment shall be made under this clause and the contract modified in writing accordingly. (c) No request by the Contractor for an equitable adjustment to the contract under this clause shall be allowed, unless the Contractor has given the written notice required. (d) No request by the Contractor for an equitable adjustment to the contract for differing site conditions shall be allowed if made after final payment under this contract.

J. MATERIAL AND WORKMANSHIP:

(a) All equipment, material, and articles incorporated into the work covered by this contract shall be new and of the most suitable grade for the purpose intended, unless otherwise specifically provided in this contract. References in the specifications to equipment, material, articles, or patented processes by trade name, make, or catalog number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition. The Contractor may, at its option, use any equipment, material, article, or process that, in the judgment of the City of Winterville's Project Manager, is equal to that named in the specifications, unless otherwise specifically provided in this contract. (b) The Contractor shall obtain the City of Winterville's Project Manager's approval of the machinery and mechanical and other equipment to be incorporated into the work. When requesting approval, the Contractor shall furnish to the City of Winterville's Project Manager the name of the manufacturer, the model number, and other information concerning the performance, capacity, nature, and rating of the machinery and mechanical and other equipment. When required by this contract or by the City of Winterville's Project Manager, the Contractor shall also obtain the City of Winterville's Project Manager's approval of the material or articles which the Contractor contemplates incorporating into the work. When requesting approval, the Contractor shall provide full information concerning the material or articles. When directed to do so, the Contractor shall submit samples for approval at the Contractor's expense, with all shipping charges prepaid. Machinery, equipment, material, and articles that do not have the required approval shall be installed or used at the risk of subsequent rejection. (c) All work under this contract shall be performed in a skillful and workmanlike manner. The City of Winterville's Project Manager may require, in writing, that the Contractor remove from the work any employee the City of Winterville's Project Manager deems incompetent, careless, or otherwise objectionable.

K. SUPERINTENDENCE BY THE CONTRACTOR:

At all times during performance of this contract and until the work is completed and accepted, the Contractor shall directly superintend the work or assign and have on the worksite a competent superintendent who is satisfactory to the City of Winterville's Project Manager and has authority to act for the Contractor.

L. PERMITS AND RESPONSIBILITIES:

The Contractor shall, without additional expense to the City of Winterville, be responsible for obtaining any necessary licenses and permits, and for complying with any Federal, State, and municipal laws, codes, and regulations applicable to the performance of the work. The Contractor shall also be responsible for all damages to persons or property that occurs as a result of the Contractor's fault or negligence. The Contractor shall also be responsible for all materials delivered and work performed until completion and acceptance of the entire work, except for any completed unit of work which may have been accepted under the contract.

M. OTHER CONTRACTS:

The City of Winterville may undertake or award other contracts for additional work at or near the site of the work under this contract. The Contractor shall fully cooperate with the other contractors and with City of Winterville employees and shall carefully adapt scheduling and performing the work under this contract to accommodate the additional work, heeding any direction that may be provided by the City of Winterville's Project Manager. The Contractor shall not commit or permit any act that will interfere with the performance of work by any other contractor or by City of Winterville employees.

N. PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS:

(a) The Contractor shall preserve and protect all structures, equipment, and vegetation (such as trees, shrubs, and grass) on or adjacent to the work sites, which are not to be removed and which do not unreasonably interfere with the work required under this contract. The Contractor shall only remove trees when specifically authorized to do so, and shall avoid damaging vegetation that will remain in place. If any limbs or branches of trees are broken during contract performance, or by the careless operation of equipment, or by workmen, the Contractor shall trim those limbs or branches with a clean cut and paint the cut with a tree-pruning compound as directed by the City of Winterville's Project Manager. (b) The Contractor shall protect from damage all existing improvements and utilities (1) at or near the work site, and (2) on adjacent property of a third party, the locations of which are made known to or should be known by the Contractor. The Contractor shall repair any damage to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the City of Winterville's Project Manager may have the necessary work performed and charge the cost to the Contractor.

O. OPERATIONS AND STORAGE AREAS:

(a) The Contractor shall confine all operations (including storage of materials) on the City of Winterville premises to areas authorized or approved by the City of Winterville's Project Manager. The Contractor shall hold and save the City of Winterville, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance. (b) Temporary buildings (e.g., storage sheds, shops, offices) and utilities may be erected by the Contractor only with the approval of the City of Winterville's Project Manager and shall be built with labor and materials furnished by the Contractor without expense to the City. The temporary buildings and utilities shall remain the property of the Contractor and shall be removed by the Contractor at its expense upon completion of the work. With the written consent of the City of Winterville's Project Manager, the buildings and utilities may be abandoned and need not be removed. (c) The Contractor shall, under regulations prescribed by the City of Winterville's Project Manager, use only established roadways, or use temporary roadways constructed by the Contractor when and as authorized by the City of Winterville's Project Manager. When materials are transported in prosecuting the work, vehicles shall not be loaded beyond the loading capacity recommended by the manufacturer of the vehicle or prescribed by any Federal, State, or local law or regulation. When it is necessary to cross curbs or sidewalks, the Contractor shall protect them from damage. The Contractor shall repair or pay for the repair of any damaged curbs, sidewalks, or roads.

P. CLEANING UP:

The Contractor shall at all times keep the work area, including storage areas, free from accumulations of waste materials. Before completing the work, the Contractor shall remove from the work and premises any rubbish, tools, scaffolding, equipment, and materials that are not the property of the City of Winterville. Upon completing the work, the Contractor shall leave the work area in a clean, neat, and orderly condition satisfactory to the City of Winterville's Project Manager.

Q. ACCIDENT PREVENTION:

(a) The Contractor shall provide and maintain work environments and procedures which will- (1) Safeguard the public and the City of Winterville personnel, property, materials, supplies, and equipment exposed to Contractor operations and activities; (2) Avoid interruptions of City operations and delays in project completion dates; and (3) Control costs in the performance of this contract. (b) For these purposes on contracts for construction or dismantling, demolition, or removal of improvements, the Contractor shall- (1) Provide appropriate safety barricades, signs, and signal lights; (2) Comply with the standards issued by the Secretary of Labor at 29 CFR part 1926 and 29 CFR part 1910; and (3) Ensure that any additional measures the City of Winterville Project Manager determines to be reasonably necessary for the purposes are taken; (d) Whenever the City of Winterville's Project Manager becomes aware of any noncompliance with these requirements or any condition which poses a serious or imminent danger to the health or safety of the public or the City personnel, the City of Winterville's Project Manager shall notify the Contractor orally, with written confirmation, and request immediate initiation of corrective action. This notice, when delivered to the Contractor or the Contractor's representative at the work site, shall be deemed sufficient notice of the noncompliance and that corrective action is required. After receiving the notice, the Contractor shall immediately take corrective action. If the Contractor fails or refuses to promptly take corrective action, the City of Winterville's Project Manager may issue an order stopping all or part of the work until satisfactory corrective action has been taken. The Contractor shall not be entitled to any equitable adjustment of the contract price or extension of the performance schedule on any stop work order issued under this clause. (e) The Contractor shall insert this clause, including this paragraph (e), with appropriate changes in the designation of the parties, in subcontracts.

R. JOINT VENTURES:

- a. Each co-venturer (hereinafter "partner") in a JV must meet the minimum experience requirement as outlined in the Bid. If a JV is presented, then the JV shall submit a statement specifying the distribution of ownership in the JV (i.e.: Firm A = 60%, Firm B = 40%).
- b. The JV shall designate a Partner in Charge who shall act as the point of contact for both the present and future should City of Winterville need to contact them. Also, the JV Partner in Charge shall complete at least 50% of the work as defined in the Bid.
- c. Each partner within the JV must be properly licensed for the scope of work on the project.

SECTION V – BID SPECIFICATIONS and SCOPE OF WORK

A. INTRODUCTION

The scope of work for this renovation project includes the installation of HVAC, lighting, sound and electrical systems as well as general construction work. This work is described in detail below. The successful contractor will complete the renovation in accordance with all local, state and national codes – including but not limited to all relevant National Fire Protection Association (NFPA) standards, the NFPA 70: National Electric Code (NEC) and the National Standard Plumbing Code (NSPC) as well as compliance with the Americans with Disabilities Act (ADA). The work must also conform to the Secretary of the Interior’s Standards for the Treatment of Historic Properties (<https://www.nps.gov/tps/standards.htm>).

B. HEATING, VENTILATION AND AIR CONDITIONING (HVAC) SYSTEM

The HVAC system will consist of seven (7) gas furnace RTUs with air conditioning and duct work above the finished ceiling and between the steel support beams for the seven zones listed below and depicted in the HVAC diagram in Appendix A. The controls for all seven zones will be located in the sound and light booth and remote sensors will be placed in each zone. A 208-volt, three-phase, 400 amp electrical panel located in the back of the auditorium will already be installed to handle the power requirements. Although it is estimated that the occupancy of the building may be approximately 570 people, we require sufficient HVAC capacity to comfortably accommodate 400 people. All equipment, crane and rigging, labor, testing and balancing, materials, controls and startup costs will be specified in the bid estimates. It is up to the contractor to provide any structural support they deem necessary for the RTUs.

Zone 1 – This zone includes the public bathrooms, the lobby area and the sound and light booth. The approximate square footage is 1,300 sq. ft.

Zones 2-5 – These four zones includes the main theater area. The approximate total square footage is 2,600 sq. ft.

Zone 6 – This zone includes the stage area. The approximate square footage is 625 sq. ft.

Zone 7 – This zone includes the backstage area including dressing rooms, bathroom and hallways. The approximate square footage is 670 sq. ft.

C. LIGHTING SYSTEM

The Winterville Auditorium’s lighting system consists of Electronic Theatre Controls Model COLORSOURCE SPOT WITH SHUTTER BARREL WITH 19, 26, 36 OR 50 ENHANCED DEFINITION LENS TUBE (CSSPOTS) (or equivalent), Electronic Theatre Controls Model COLORSOURCE PAR WITH LENS SET (VERY WIDE, WIDE) (or equivalent) and Electronic Theatre Controls Model COLORSOURCE SPOT LIGHT ENGINE WITH CYC ADAPTER (SCSPOT CYC) (or equivalent), six (6) 1 1/2” diameter black steel pipes (Front of House pipe, two (2) Box Boom pipes, and three (3) onstage pipes [1st Electric, 2nd Electric and 3rd Electric Pipes]), a house lighting system, and a control system. Each of the lighting system components are described below. The locations of the lighting pipes, chandeliers and wall sconce lights are shown in Appendix B. The electrical circuit and data port requirements are specified in the Section D, Electrical System. The beam spread for the LED lights will be determined at a date after the contract has been awarded.

1. **Front of House (FoH) Pipe** – The FoH pipe is 38 feet long and is located 20 feet from the front of the stage and two (2) feet below the drop ceiling. The pipe will have 14 ETC ColorSource Spot fixtures with Powercon cables to daisychain them.
2. **Box Boom Pipes** – Two vertical box boom pipes, each eight (8) feet long, will be located on the side walls 15 feet from the front of the stage, 1.5 feet below the drop ceiling and attached six (6) inches off the wall. Each pipe will have three (3) to four (4) ETC ColorSource Spot fixtures with Powercon cables to daisychain them.
3. **1st Electric** – The 1st Electric pipe is 24 feet long and located 13 feet 6 inches from the back of the stage and hung two (2) feet below the drop ceiling. The pipe will have 14 ETC ColorSource Spot fixtures and six (6) ETC ColorSource PAR fixtures with Powercon cables to daisy chain them.
4. **2nd Electric** – The 2nd Electric pipe is 24 feet long and located seven (7) feet six (6) inches from the back of the stage and hung two (2) feet below the drop ceiling. The pipe will have ten (10) ETC ColorSource PAR fixtures and another ten (10) ETC ColorSource Spot fixtures with Powercon cables to daisychain them.
5. **3rd Electric** – The 3rd Electric pipe is 24 feet long and located one (1) foot six (6) inches from the back of the stage and hung two (2) feet below the drop ceiling. The pipe will have six (6) ETC ColorSource Spot fixtures with Cyc Adapter, six (6) ETC ColorSource PAR fixtures and another ten ETC ColorSource Spot fixtures with Powercon cables to daisychain them.
6. **Followspot** – One CANTO 56 ASTRO LED Follow Spot with Tri-Pod Stand, Color Changer and Plug (or equivalent) located in the sound & light booth needs to be powerful enough to cover the throw distance, i.e., the distance from the booth to the back of the stage (approximately 84 feet).
7. **Fixture Accessories** – Fixtures shall be provided with all data, power cables, c-clamps, safety cables and other accessories required for a complete and functional system. Also include 18 pattern holders.
8. **House Lighting System**
 - a. Eight (8) vintage chandeliers, six (6) lighting the audience area and two (2) lighting the lobby (with separate controls for each area).
 - b. Eight (8) decorative sconce lights, four (4) mounted on each side wall six (6) feet off the ground, with a separate control for all fixtures.
 - c. Four (4) fluorescent work/rehearsal lights for the stage mounted between the Electric pipes with a separate control for all the lights.
 - d. Two (2) low-output running lights, each located on either side of the stage.
 - e. LED footlights on both edges of the central seating area (approximately 36 feet long).
 - f. A light for the ticket booth.
 - g. House lighting system should have controls from every entrance point to the space (auditorium side doors/entrances from backstage, entrance into auditorium from rear of house, the sound and light booth, and either down stage left or right). The system should also provide a lockout switch in the sound and light booth and backstage positions so that houselights can't be activated by accident during a performance from one of the entrance areas.
 - h. The City of Winterville will stipulate an allowance for the fixtures listed in items (a) through (f).

9. Control System

- a. One (1) set of houselight controls as specified in Section B, Subsection 6 above.
- b. A lighting console that is located in the sound and light booth and that is capable of supporting all of the fixtures and circuits that have been indicated above. A minimum of two (2) DMX universes (1,024 channels) is required for the console which must be an Electronic Theatre Controls Model XXX (or equivalent).

D. SOUND SYSTEM

The sound system will consist of two (2) Mackie SRM650 powered speakers (or equivalent), one on each side of the stage, two (2) Mackie SRM650 powered speakers (or equivalent) above the front of the stage, two (2) Mackie SRM350v3 powered monitor speakers (or equivalent) located on each side of the stage mounted up in the corder, and three (3) small Roland CM30 powered monitor speakers (or equivalent) in each of the dressing rooms and the ticket booth. Two (2) Mackie SRM1850 powered subwoofer speakers (or equivalent) will be located under the front of the stage. XLR floorpockets available from http://www.churchaudiosupply.com/CAS_recessed_boxes.html are specified. Two (2) four-port XLR boxes (Part #BOX4) with eight XLR cables are required. An additional two-port XLR outlet will be mounted on the wall on one side of the stage and in the sound & light booth to hook in external sound systems. A six-station intercom system will be installed, with one base station in the sound & light booth, a station on either side of the stage with headsets, a station in each dressing room and a station at the light booth. The contractor will run and terminate the balanced XLR low-Z shielded install cables for the speakers and XLR connections as well as cabling for the intercom system. A motor-controlled projection screen will be mounted above and behind the front of the stage and a computer projector will be mounted two feet below the ceiling in a location that is appropriate for the projection screen. A shielded HDMI cable and control cable will be run from the projector to the sound & light booth. All speaker and XLR cabling will terminate in the sound & light booth. The locations of the speakers and floorpockets are indicated in the diagram in Appendix C. A Mackie ProFX30 24-XLR-channel sound mixer (or equivalent) is required for the sound & light booth.

E. ELECTRICAL SYSTEM

The electrical system will consist of a number of 20 amp circuits for LED lighting, wall outlets for the stage area, the house lighting system, a company disconnect switch for bands or other touring companies, powered speakers, LED footlights, equipment in the sound & light booth, and lights for bathrooms, dressing rooms and the ticket booth. The power panel is located in the back of the auditorium. (**IMPORTANT NOTE:** The power for the lighting and sound systems needs to be electrically isolated to eliminate hum between the systems.) A breakdown of the electrical circuit requirements for each of these items are listed below. Unless otherwise indicated, the location of the electrical receptacles is depicted in the diagram in Appendix D.

- **Front of House Lights** – Circuit strip with Four (4) 20A Circuits on Eight (8) 20A Outlets. SSRC Model # SL-38-4-8-520R-DMX Out with hanger brackets (or equivalent). Outlets are to be evenly spaced. DMX Outlet to be at either left end or right end.
- **Box Boom Lights** – Pipe mount outlet box with Two (2) 20A Circuits on Two (2) 20A Outlets. One box per side. SSRC Model # PM-2-2-520R.
- **Box Boom Data Output** – One DMX Outlet Box, Pipe Mount with One (1) 5-PIN Female XLR Connector. One per side.

- **1st Electric Lights** – Circuit strip with Four (4) 20A Circuits on Eight (8) 20A Outlets. SSRC Model # SL-24-4-8-520R-DMX Out with hanger brackets (or equivalent). Outlets are to be evenly spaced. DMX Outlet to be at either left end or right end.
- **2nd Electric Lights** - Circuit strip with Four (4) 20A Circuits on Eight (8) 20A Outlets. SSRC Model # SL-24-4-8-520R-DMX Out with hanger brackets (or equivalent). Outlets are to be evenly spaced. DMX Outlet to be at either left end or right end.
- **3rd Electric Lights** – Circuit strip with Four (4) 20A Circuits on Eight (8) 20A Outlets. SSRC Model # SL-24-4-8-520R-DMX Out with hanger brackets (or equivalent). Outlets are to be evenly spaced. DMX Outlet to be at either left end or right end.
- **DMX Data Ports** – Two DMX Outputs are required at stage level. One down stage right and one down stage left. Cat 6 Ethernet network cabling needs to be run from each port and terminated in an identical port in the sound & light booth.
- **Stage Wall Power Outlets** – Two (2) Wall Outlets with (2) Duplex 20A Outlets on (1) 20A Circuit are needed on each side of the stage. Six (6) additional Wall Outlets with (2) Duplex 20A Outlets on (1) 20A Circuit per duplex outlet are needed across the backwall of the stage. The locations of these wall power outlets are indicated in the electrical diagram in Appendix D.
- **DMX Opto-Splitter** – Pathway Connectivity Model # 4814 (or equivalent) Two (2) DMX 4-Way Opto-Splitter Cards are required. One card feeds DMX Data to the Front Pipe, Box Boom Pipes and the Down Stage Right DMX Output. The other feeds DMX Data to the Electrics and the Down Stage Left DMX Output. The Data Splitters require a dedicated 10A/120V Circuit.
- **House Lighting System** – Electrical power is needed for the eight (8) chandelier lights, the eight (8) decorative sconce lights, the four (4) work/rehearsal lights, the two (2) running lights and the two (2) LED footlights, with separate controls for each of these sets of lights. The locations of the houselighting controls and lockout switches are indicated on the electrical diagram in Appendix D.
- **Company Disconnect Switch** – A 200 amp three-phase company disconnect switch – with three (3) female cam locks for each phase, one (1) female cam lock for neutral, and one (1) female cam lock for ground – is needed for bands or other touring companies to connect their dimming and personal sound equipment. The disconnect switch will be mounted on the wall near the upper left corner of the stage (as seen by the audience). ETC Model # PSP200 (or equivalent)
- **Powered Speakers/Monitors** – A 20 amp outlet is needed for each of the powered speakers/monitors indicated on the sound diagram in Appendix C.
- **Sound & Light Booth** – Four 20 amp circuits with four outlets per circuit are needed in the sound & light booth for powered equipment. A dimmable set of four (4) standard LED track lights need to be installed.
- **Bathrooms** – One (1) bathroom lighting fixture is needed above each sink and mirror controlled by a standard light switch. A 15 amp circuit with a GFCI outlet is needed near each sink.
- **Dressing Rooms** – One (1) set of dimmable, standard LED track lights is needed across the counter. Another overhead LED light fixture is needed in the center of each dressing room, controlled by a standard light switch.
- **Ticket Booth** – One quad 20A outlet is needed.
- **Power Control System** – Shall be the ETC Unison Drd-12-2-120 Dimmer Rack with (2) DRD12 Dimmer Enclosures, (1) Cross bussed Aux Rack, Paradigm Processor, Paradigm Station Power Module, (16) R20 Dual Relay Module, (8) D20 Dual Dimmer Module, (5) UH10005 5-

Button Entry Station, (1) P-TS7-WM Wall Mound LCD Station, (1) UH1KS Lockout Station and FLO Card (or equivalent)

- **Simple Network Box** – ETC Model SNB with 8-Port POE, (1) DIN Mount 4-Port DMX Gateway and (1) Duplex PBG Outlet (or equivalent)
- **Lighting Control Console** – ETC Element 40/500 Control Console. Provide with (2) 22” LCD Monitors, Dust Covers, (1) 10ft NET Cable, (2) 10ft DMX Cable, (1) ECPB DMX/DMX/Net/Net Plate and 4-Gang Surface Mount Back Box (or equivalent)

F. GENERAL CONSTRUCTION

The general construction needed includes two ADA-compliant public bathrooms, three (3) triangular poured concrete slabs to extend the lobby area (with railings on both sides of the ramps leading from the lobby to the main theater area), a soundproof floor-to-ceiling wall, a sound & light booth eight feet tall, a storage attic floor consisting of a ¾” plywood floor with 2” x 6” framing above the backstage area with a set of wooden stairs to access the storage area, separate women’s and men’s dressing rooms, an ADA-compliant backstage bathroom, drop ceilings made with several different materials and placed six (6) inches below the ceiling joists with the attached lattice, and a rear entrance with landings, stairs and an access ramp. The soundproof wall will be constructed of 2” x 6” lumber, sheetrock and sound insulating material. The bathrooms will be constructed of 2” by 4” lumber with sheetrock and sound insulating material. The dimensions of all items listed above are indicated on the diagrams in Appendix E. Three-foot wide wooden doors and door frames will be used for the bathrooms, the dressing rooms and the sound and light booth. The 2’ 8” door frames between the stage and the backstage area need to be replaced with three-foot wide wooden doors and door frames. The entrance door at the back of the building needs to be a three-foot wide metal door and door frame. All walls, with the exception of the sound & light booth, will extend from the floor to the ceiling. We require the successful contractor to remove the lattice work as part of the work to be performed in the ceiling area.

The metal roof must be removed and a 1 ½” insulation protection board installed. A 60 mil thermoplastic polyolefin (TPO) membrane will be installed on top of the insulation boards. Foam insulation will be installed on the inside of the roof such that a total insulation rating of R38 is achieved. The contractor must supply 10-year material and 10-year workmanship warranties for the roof installation.

A sprinkler system will be installed to cover the entire building with fire pull stations, strobe lights for the hearing impaired, and lighted exit signs with battery backup at every entrance to the building as well as tying into the Clarke County fire notification system.

Carpeting will be needed in dressing rooms and the sound & light booth. Tile flooring will be used in the bathrooms. All of the concrete floors in the lobby and main theatre area will not have floor coverings. All sheetrock walls will be painted. The brick walls will remain as they look now. Nothing needs to be done to the existing windows.

The most cost effective materials and dimensions that meet local, state and federal code requirements will be used for the platforms, stairs and ramps behind the back of the auditorium. Also, some of the bricks on the back wall and the window need to be removed to allow for a three-foot steel door. There are also two boarded up holes on the back wall that need to have bricks replace the wood currently covering the holes. Missing bricks in the exterior walls of the auditorium need to be inserted.

The City of Winterville has enough of the original 2’ x 2’ pressed tin to cover the desired ceiling spaces. The pressed tin will need to be painted.

The contractor will remove the 13 rows of ten-seat, fixed seating prior to work and to reinstall the seating prior to completing the renovation work.

SECTION VI BID FORMS

SECTION VI-A: BID BOND

STATE OF GEORGIA

COUNTY OF CLARKE

KNOW ALL MEN BY THESE PRESENTS, that we, _____, as Principal, and _____, as Surety, are held and firmly bound unto the City of Winterville, Georgia in the sum of Dollars (\$_____) lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, personal representatives, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted to the City a Bid for work specified in BID #10260 WINTERVILLE AUDITORIUM RENOVATION.

NOW THEREFORE, the conditions of this obligation are such that if the Bid be accepted, the Principal shall, within ten days after receipt of conformed Contract Documents, execute a Contract in accordance with the Bid upon the terms, conditions and prices set forth therein, and in the form and manner required by the Contract Documents and execute sufficient and satisfactory separate Performance and Payment Bonds payable to the City, each in an amount of 100 percent of the total Contract Price, in form satisfactory to the City, then this obligation shall be void; otherwise, it shall be and remain in full force and effect in law; and the Surety shall, upon failure of the Principal to comply with any or all of the foregoing requirements within the time specified above, immediately pay to the aforesaid City, upon demand, the amount hereof in good and lawful money of the United States of America, not as a penalty, but as liquidated damages.

This bond is given pursuant to and in accordance with O.C.G.A. §36-91-1 et.seq. and all the provisions of the law referring to this character of bond as set forth in said Sections or as may be hereinafter enacted and these are hereby made a part hereof to the same extent as if set out herein in full.

IN WITNESS WHEREOF, the said Principal has hereunder affixed its signature and seal, and said Surety has hereunto caused to be affixed its corporate signature and seal, by its duly authorized officers, on this _____ day of _____, 20____.

CONTRACTOR – PRINCIPAL: _____

By: _____
(name signed)

(name printed or typed)

Title: _____

Address: _____

Attest: _____
(name signed)

(name printed or typed)

Title: _____
(SEAL)

Note: Attest for a corporation must be by the corporate secretary; for a partnership by another partner; for an individual by a notary.

SURETY: _____

By: _____
(name signed)

(name printed or typed)

Title: _____

Address: _____

Attest: _____
(name signed)

(name printed or typed)

Title: _____
(SEAL)

Note: Surety companies executing Bond must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the Project is located.

Surety and Insurers must have an A.M. Best Financial Strength Rating of A or higher, with a Financial Size Category of VII or higher.

END OF SECTION

SECTION VI-B: BID FORM AND STATEMENT OF BIDDERS QUALIFICATION

CITY OF WINTERVILLE

BID #10260

NAME AND ADDRESS OF BIDDER:

Company Name/Contact Name: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

City of Winterville

Attn: Municipal City Clerk
125 North Church Street
Winterville, GA 30683

PROJECT: Bid #10260 and Winterville Auditorium Renovation

GENTLEMEN/LADIES:

1. Having carefully examined the Bidding Documents of the TITLE **Bid # 10260 Winterville Auditorium Renovation** dated _____ and Addendum (a) _____, as well as the premises and conditions affecting the Work, the Undersigned proposes to furnish all services, labor and materials required by them in accord with said documents, for the sum of _____ Dollars (\$ _____), which sum is hereinafter called the "Base Bid ."
2. The Undersigned agrees that this Bid may not be revoked or withdrawn after the time set for the opening of bids but shall remain open for acceptance for a period of sixty days following such time.
3. In case he is notified in writing by mail, telegraph, facsimile or delivery of the acceptance of this Bid within sixty days after the time set for the opening of bids, the Undersigned agrees to execute within ten days a contract for the Work for the Above-stated compensation.
4. Time for completion: The Undersigned agrees to commence actual physical work on the site with adequate force and equipment within ten calendar days of the date of the Proceed Order and complete the work ready for use not later than the number of calendar days after the Contractor receives the Proceed Order as set forth below:
NUMBER OF CALENDAR DAYS REQUIRED TO COMPLETE PROJECT: 120 days
The time stated for completion shall include final cleanup of the premises.
5. The Bidder shall deliver to the City of Winterville, a list of all Subcontractors proposed for the work whose subcontracts will be \$50,000.000 or more, with this Solicitation, as outlined in Section II – Bid Submittal Instructions.

Authorized Representative/Title (*print or type*)

Authorized Representative (*Signature*)

Date



SECTION VI-B1: BID FORM AND STATEMENT OF BIDDERS QUALIFICATION

The Bidder submits the following statement of Bidders qualifications for consideration of the Owner.

1. Have you ever failed to complete any work awarded to you? If so, where and why? _____

2. Have you ever defaulted on a Contract? If so, where and why? _____

3. List the most important projects recently completed by your company, stating the approximate cost for each, and the month and year completed _____

4. Experience in work similar in importance to this project:

5. Background and experience of the principal members of your organization, including officers.

(To be subscribed and sworn to before a Notary)

All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he desires. Attach all additional sheets to this Solicitation for Sealed Bid.

6. Legal Name of Bidder: _____

7. Permanent Main Office Address: _____



SECTION VI-B2: BID FORM AND STATEMENT OF BIDDERS QUALIFICATION

8. When organized _____

9. If a Corporation, where incorporated? _____

10. Number of years engaged in the contracting business under your present firm or trade name?

11. Credit Available for this contract? _____

12. Contracts now in hand (Gross Amount) _____

13. General character of work performed by your company: _____

14. Have you ever refused to sign a Contract at the original bid? If so, where and why?

15. Provide a bank reference: _____

The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Local Public Agency in verification of the recitals comprising this Statement of Bidder's Qualifications.

Authorized Representative/Title (*print or type*)

Authorized Representative (*Signature*)

Date



SECTION VI-B3: BID FORM AND STATEMENT OF BIDDERS QUALIFICATION

The foregoing statement of qualifications is submitted under oath.

Under oath, I certify that I am a principal or other representative of the firm of _____ and that I am authorized by it to execute the foregoing bid on its behalf. I am a principal person of the foregoing with management responsibility for the foregoing subject matter and as such I am personally knowledgeable of all its pertinent matters. The foregoing statements of acts in the foregoing bid are true.

I certify that this Bid is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same materials, labor, supplies or equipment and is in all respects fair and without collusion or fraud. We understand collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards. We agree to abide by all conditions of this bid.

The full names and addresses of persons and firms interested in the foregoing bid as principals are as follows:

| <u>NAME</u> | <u>TITLE</u> | <u>ADDRESS</u> |
|-------------|--------------|----------------|
| | | |
| | | |

Dated this _____ day of _____, 20_____.

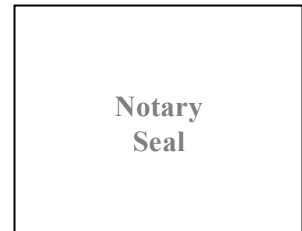
| | | | |
|-----------------|--|------------|--|
| Company Name: | | | |
| Contact Person: | | | |
| Address: | | | |
| | | | |
| Phone: | | Fax: | |
| Email: | | | |
| | | | |
| By: | | Title: | |
| State of: | | County of: | |

_____ being duly sworn exposes and says that he or she is _____ of _____ and that the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

My Commission Expires: _____, 20_____.



SECTION VI-C: ADDENDA ACKNOWLEDGEMENT

The Offeror has examined and carefully studied the Specifications and the following Addenda, Receipt of all of which is hereby acknowledged:

| | | | | | |
|--------------|--|-------|--|-----------------|----------------|
| Addendum No. | | dated | | Acknowledgement | |
| Addendum No. | | dated | | Acknowledgement | <i>Initial</i> |
| Addendum No. | | dated | | Acknowledgement | <i>Initial</i> |
| Addendum No. | | dated | | Acknowledgement | <i>Initial</i> |
| Addendum No. | | dated | | Acknowledgement | <i>Initial</i> |
| | | | | | <i>Initial</i> |

Offerors must acknowledge any issued addenda. Proposals which fail to acknowledge the offeror’s receipt of any addendum will result in the rejection of the proposal if the addendum contained information which substantively changes the City of Winterville’s requirements.

COMPANY NAME: _____

SECTION VI-D GEORGIA SECURITY & IMMIGRATION COMPLIANCE (GSIC) AFFIDAVIT

The City of Winterville and Contractor agree that compliance with the requirements of O.C.G.A. § 13-10-91, as amended, and Rule 300-10-1-.02 of the Rules of the Georgia Department of Labor are conditions of this Agreement for the physical performance of services.

The Contractor further agrees that its compliance with the requirements of O.C.G.A. § 13-10-91, as amended, and DOL Rule 300-10-1-.02 is attested to on the executed Contractor Affidavit and Agreement attached hereto.

If employing or contracting with any subcontractor(s) in connection with this Agreement, Contractor further agrees:

- (1) To secure from the subcontractor(s) an affidavit attesting to the subcontractor's compliance with O.C.G.A. § 13-10-91, as amended, and DOL Rule 300-10-1-.02; such affidavit being in the form attached hereto; and

The failure of Contractor to supply the affidavit of compliance at the time of execution of this Agreement and/or the failure of Contractor to continue to satisfy the obligations of O.C.G.A. § 13-10-91, as amended, and DOL Rule 300-10-1-.02 as set forth in this Agreement throughout the contract period shall constitute a material breach of the contract. Upon notice of such breach, Contractor shall be entitled to cure the breach within ten days, upon providing satisfactory evidence of compliance with the terms of this Agreement and State law. Should the breach not be cured, the City of Winterville shall be entitled to all available remedies, including termination of the contract and damages.

SEE AFFIDAVIT ON FOLLOWING PAGE



COMPANY NAME: _____

SECTION VI-D: CONTRACTOR AFFIDAVIT & AGREEMENT UNDER O.C.G.A. § 13-10-91(b)(1)

(effective July 1, 2013)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, as amended, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Winterville, Georgia, has registered with, is authorized to use, and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the provisions and deadlines established in O.C.G.A. § 13-10-91, as amended.

Furthermore, the undersigned will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number Date of Authorization

Name of Contractor: _____

Name of Project: _____

Name of Public Employer: The City of Winterville – Clarke County

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201__ in _____.

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE
____ DAY OF _____, 201__

Notary Public
My Commission Expires: _____

SECTION VI- E BID SCHEDULE

MANDATORY SUBMITTAL

| BID EVENT | DATE | TIME (EDT) |
|--|-------------------|-----------------------|
| BID DOCUMENT DISTRIBUTED | 07/28/2017 | < 5:00 P.M. |
| OPTIONAL BIDDER'S CONFERENCE | 08/01/2017 | 10:00 A.M. |
| BID SUBMISSIONS DUE/BID OPENING | 08/11/2017 | 4:00 P.M. |
| CONTRACT AWARDED (LATEST DATE) | 09/31/2017 | 5:00 P.M. |

COMPANY NAME: _____

**SECTION VI-F AFFIDAVIT VERIFYING STATUS FOR PUBLIC BENEFIT-REQUIRED BY THE
GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT
SAVE AFFIDAVIT**

By executing this affidavit under oath, as an applicant for a City of Winterville contract or other public benefit as referenced in the Georgia Security and Immigration Compliance Act (O.C.G.A. § 50-36-1 *as amended*), the undersigned applicant representing _____ (name of business) , verifies one of the following with respect to my application for a public benefit.

_____(1) **I am a United States citizen**
(document example: Driver’s License, US Passport, US Military Card, etc.)

_____(2) **I am a legal permanent resident of the United States**
(document example: I-551 Permanent Resident Card, Certificate of Citizenship, etc.)

_____(3) **I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.**
My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____
(document example: Temporary Resident Card; Employment Authorization Card, etc.)

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1-(e), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed on the _____ day of _____, 20____ in _____ (city)
_____ (state)

Signature of Applicant

Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

_____ DAY OF _____, 20____

NOTARY PUBLIC
My Commission Expires: _____

PLEASE COMPLETE THIS AFFIDAVIT AND SUBMIT A COPY OF THE IDENTIFICATION DOCUMENT (front and back) FROM THE LIST ON THE BACK OF THIS FORM. **PRESENT IN PERSON** AT 125 North Church Street, Winterville, GA 30683 **OR FAX** TO 706-742-5476 **OR E-MAIL** TO cityhall@cityofwinterville.com and be sure to REFERENCE YOUR BUSINESS NAME IN THE SUBJECT LINE OF YOUR E-MAIL

Secure and Verifiable Documents Under O.C.G.A. § 50-36-2
Issued August 1, 2012 by the Office of the Attorney General, Georgia

The following list of secure and verifiable documents, published under the authority of O.C.G.A. § 50-36-2, contains documents that are verifiable for identification purposes, and documents on this list may not necessarily be indicative of residency or immigration status.

- A United States passport or passport card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States military identification card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A driver's license issued by one of the United States,* the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An identification card issued by one of the United States,* the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at:
<http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/index.htm> [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States Permanent Resident Card or Alien Registration Receipt Card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An Employment Authorization Document that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A passport issued by a foreign government [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A Free and Secure Trade (FAST) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A NEXUS card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A driver's license issued by a Canadian government authority [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]

- Certification of Report of Birth issued by the United States Department of State (Form DS-1350) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- Certification of Birth Abroad issued by the United States Department of State (Form FS-545) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- Consular Report of Birth Abroad issued by the United States Department of State (Form FS-240) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]

• An original or certified copy of a birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]

• In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular public benefit. [O.C.G.A. § 50-36-2(c)]

| | |
|--|---|
| | <p>FOR CITY OF WINTERVILLE USE ONLY:</p> <p>ID DOCUMENT PRESENTED: _____</p> <p>VERIFIED BY SAVE: _____</p> <p>PROCESSED BY: _____</p> <p>DATE: _____</p> |
|--|---|

CORPORATE CERTIFICATE

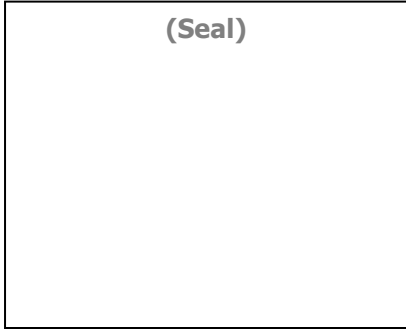
I, _____, certify that I am the Secretary of the corporation named as Bidder in the foregoing bid; that _____

Who signed said bid on behalf of the Bidder was then _____

Of said corporation; that said bid was duly signed for and in behalf of said corporation by authority of its Board of Directors, and is within the scope of its corporate powers; that said corporation is organized under the laws of the state of _____.

This _____ day of _____, 20 _____

Signature



PARTNERSHIP CERTIFICATE

STATE OF _____

COUNTY OF _____

On this _____ day of _____, 20_____, before me personally who executed the above instrument, who, being by me first duly sworn, did depose and say that he or she is a general partner in the firm of _____ and that said firm consists of himself or herself and _____ and that he or she executed the forgoing instrument on behalf of said firm for the uses and purposes stated therein, and that no one except the above named members of the firm have any financial interest whatsoever in said proposed contract.

Partner Signature

Partner Signature

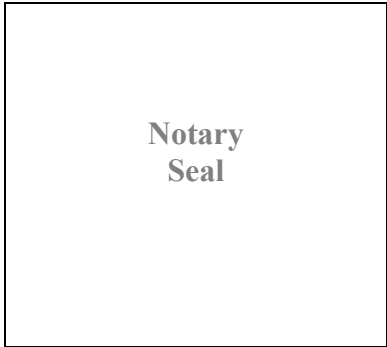
Partner Signature

Partner Signature

Notary Public

Dated

My Commission Expires
_____, 20_____



NOTE: If only one partner signs, a Power of Attorney executed by all other partners authorizing him or her to act in the name of the company must be attached; otherwise, all partners must sign.

NONCOLUSSION AFFIDAVIT OF PRIME BIDDER

STATE OF _____, COUNTY OF _____

_____, being first duly sworn, deposes and says that:

- (1) He or she is _____ of _____, the bidder that has submitted the attached Bid;
- (2) He or she is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including the affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with such Contract or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Winterville or any person interested in the proposed Contract; and
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in the interest, including this affiant.

Subscribed and sworn before me this

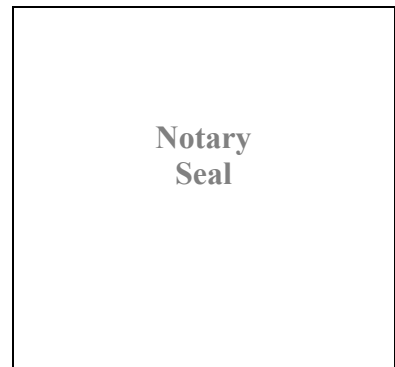
_____ Day of _____, 20_____

Notary Public

Dated

My Commission Expires

_____, 20_____



SUBCONTRACTOR LISTING

TO: The City of Winterville
P.O. Box 306
Winterville, GA 30683-0306
Hereinafter called "Owner"

1. Pursuant to bidding requirements for the work titled:

BID #10260 WINTERVILLE AUDITORIUM RENOVATION

The undersigned proposes to use the following subcontractors. Except as otherwise approved by the Owner, the undersigned proposes to perform all other portions of the Work with his own force.

2. **Portion of the Work:** **Subcontractor Name & Address:**

| | | | |
|--|--|--|--|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

USE ADDITIONAL SHEETS IF REQUIRED

BIDDER (*signature*): _____

BY: _____

TITLE: _____

PROVIDE SIGNATURE IDENTICAL TO THAT SHOWN ON THE BID FORM

NONCOLUSSION AFFIDAVIT OF SUBCONTRACTOR

STATE OF _____ COUNTY OF _____

_____, being first duly sworn, deposes and says that:

- (1) He or she is the _____ of _____, hereinafter referred to as the "Subcontractor";
- (2) He or she is fully informed respecting the preparation and contents of the Subcontractor's Bid submitted by the Subcontractor to _____ the Bidder, for certain work in connection with the construction of _____ pertaining to the project at _____;
- (3) Such Subcontractor's bid is genuine and is not a collusive or sham bid;
- (4) Neither the Subcontractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including the affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with such Contract or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Winterville or any person interested in the proposed Contract; and
- (5) The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in the interest, including this affiant.

Subscribed and Sworn before me this

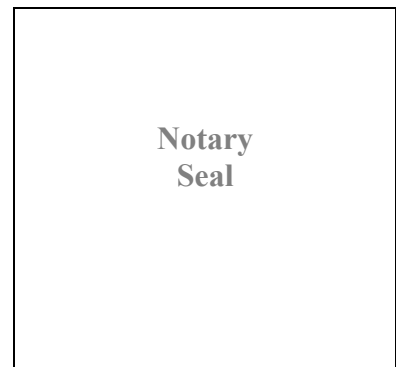
_____ day of _____, 20_____

Notary Public

Dated _____

My Commission Expires

_____, 20_____



SECTION VI-L – GDOT TITLE VI ASSURANCES

The Georgia Department of Transportation in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, USC 200d-42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award."

BIDDER (*signature*): _____

BY: _____

TITLE: _____

PROVIDE SIGNATURE IDENTICAL TO THAT SHOWN ON THE BID FORM

SECTION VI-M – UNDERSTANDING OF FEDERAL REQUIREMENTS

UNDERSTANDING OF FEDERAL REQUIREMENTS

This is to certify that the contractor is aware that contract services will be paid with federal Community Development Block Grant funds provided by the City of Winterville and as such, the project is subject to federal procurement requirements per CFR Part 84 as well as the following federal requirements. The Contractor hereby assures and certifies that it and all subcontractors will comply with the regulations, policies, guidelines, and requirements with respect to the acceptance and use of the federal funds for this federally assisted program. Also, the Contractor gives assurances and certifies with respect to the contract that:

1. Certifications

- a. The Contractor warrants that no person or selling agency or other organization has been employed or retained to solicit or secure this Agreement upon an Agreement of Understanding for a commission, percentage, brokerage or contingent fee. For breach of violation of this warranty, the Grantee shall have the right to annul this Agreement without liability or, at its discretion, to deduct from the compensation, or otherwise recover, the full amount of commission, percentage, brokerage or contingent fee; and
- b. The Contractor shall comply with the certification requirements of the Drug Free Workplace Act of 1988 (42 U.S.C. 701), as set forth at 24 CFR Part 24, subpart F.
- c. Anti-Lobbying Certification – Federally appropriated funds have not and will not be used to undertake any prohibited lobbying activity.

2. Other Applicable Regulations

The Contractor shall be responsible for complying with the applicable regulations and maintaining all required records pertaining to the implementation of the work as listed, but not limited to the following:

- a. Procurement Standards 24 CFR Part 84.40-48
- b. Davis-Bacon Act
- c. Equal Employment Opportunity & Non-Segregated Facilities
- d. Copeland Anti-Kickback Act
- e. Payrolls and Payroll Clerk Certifications
- f. Bonding Requirements
- g. Insurance Requirements
- h. Posting of EEO, OSHA, and Wage Scale Posters
- i. Federal Debarment Policy
- j. Compliance with Clean Water Act

3. Federal Requirements Clauses

In addition, all contracts shall include any clauses required by federal statutes, executive orders, and their implementing regulations as provided in 24CFR Part 84.

BIDDER (*signature*): _____

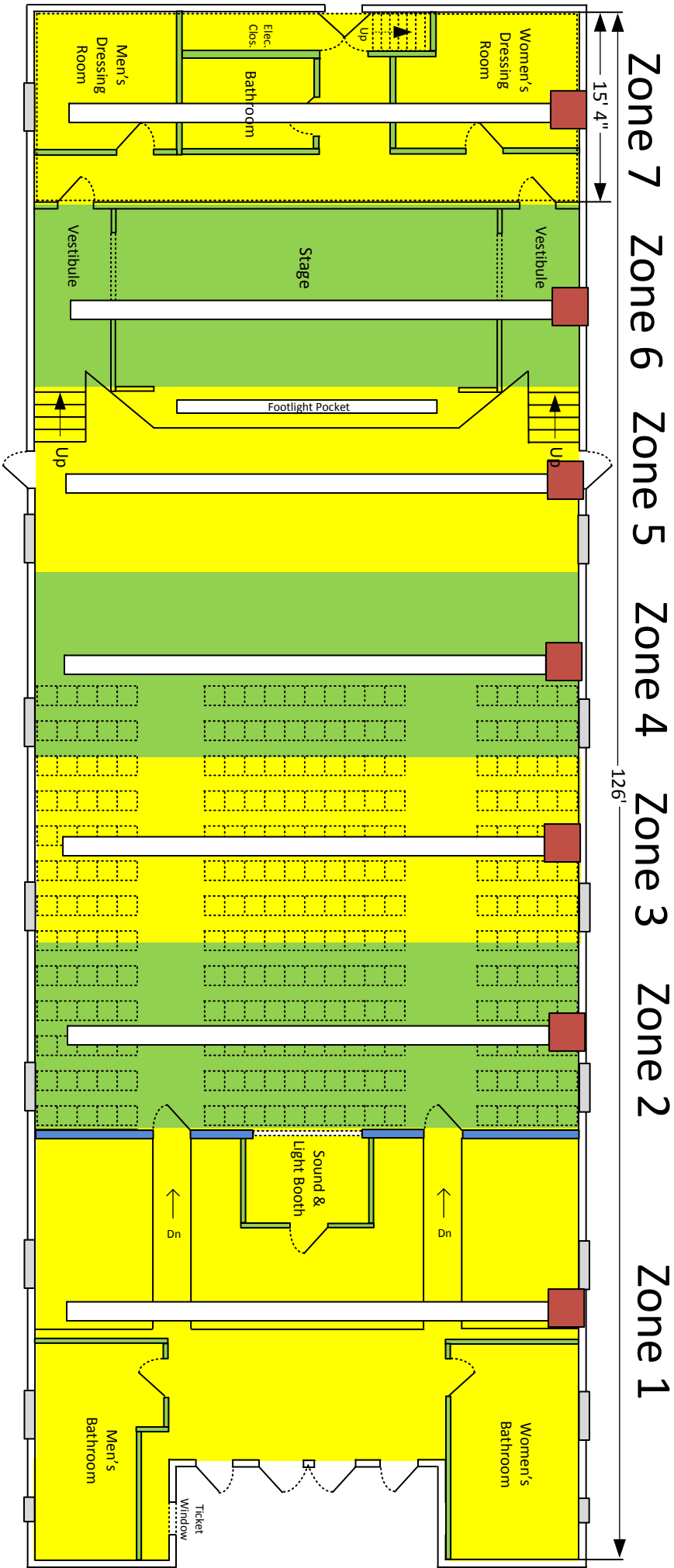
BY: _____

TITLE: _____

Appendix A

HVAC System

(Top View)

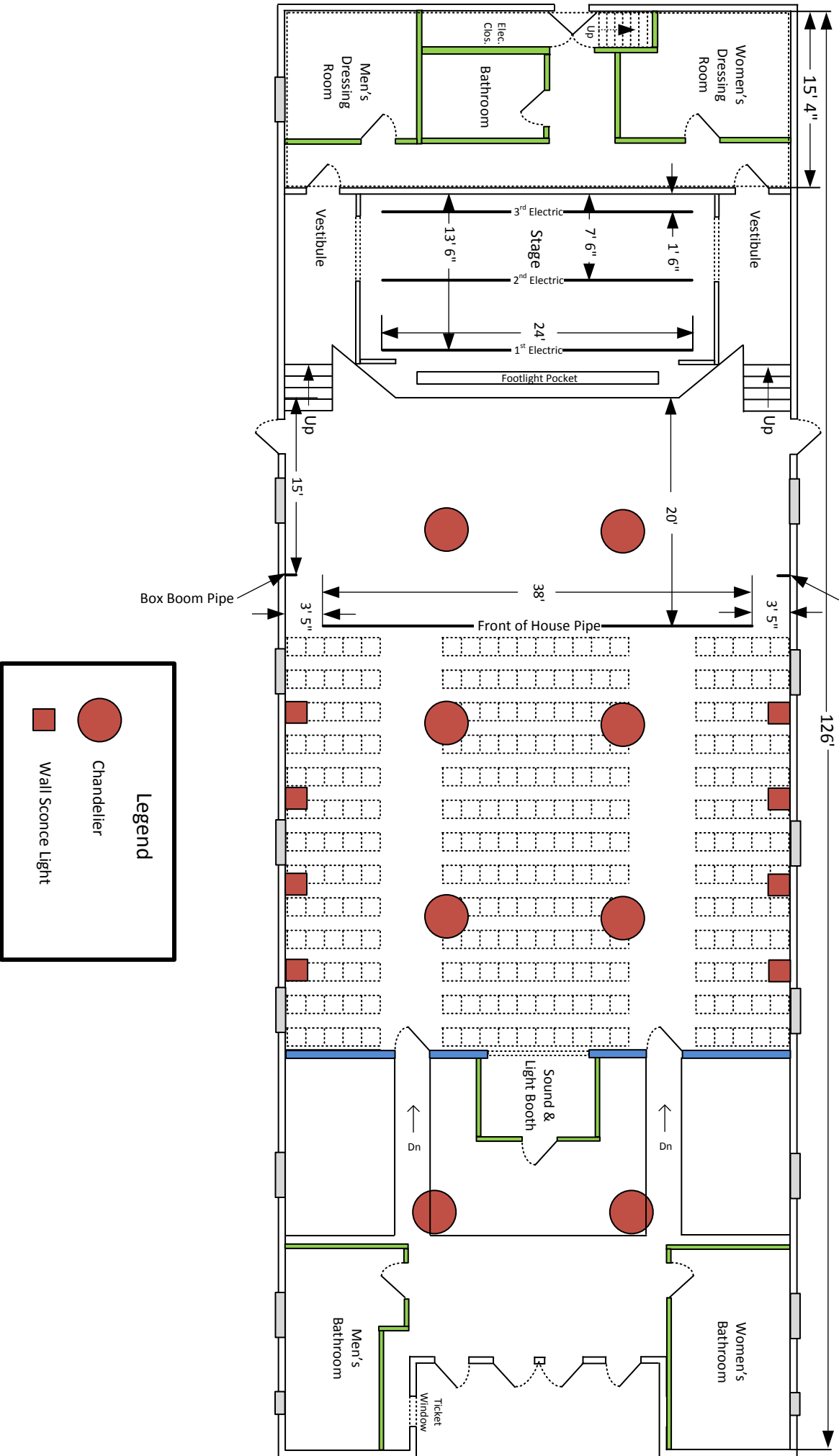


Legend

- Roof Top Unit (RTU)
- Ducts

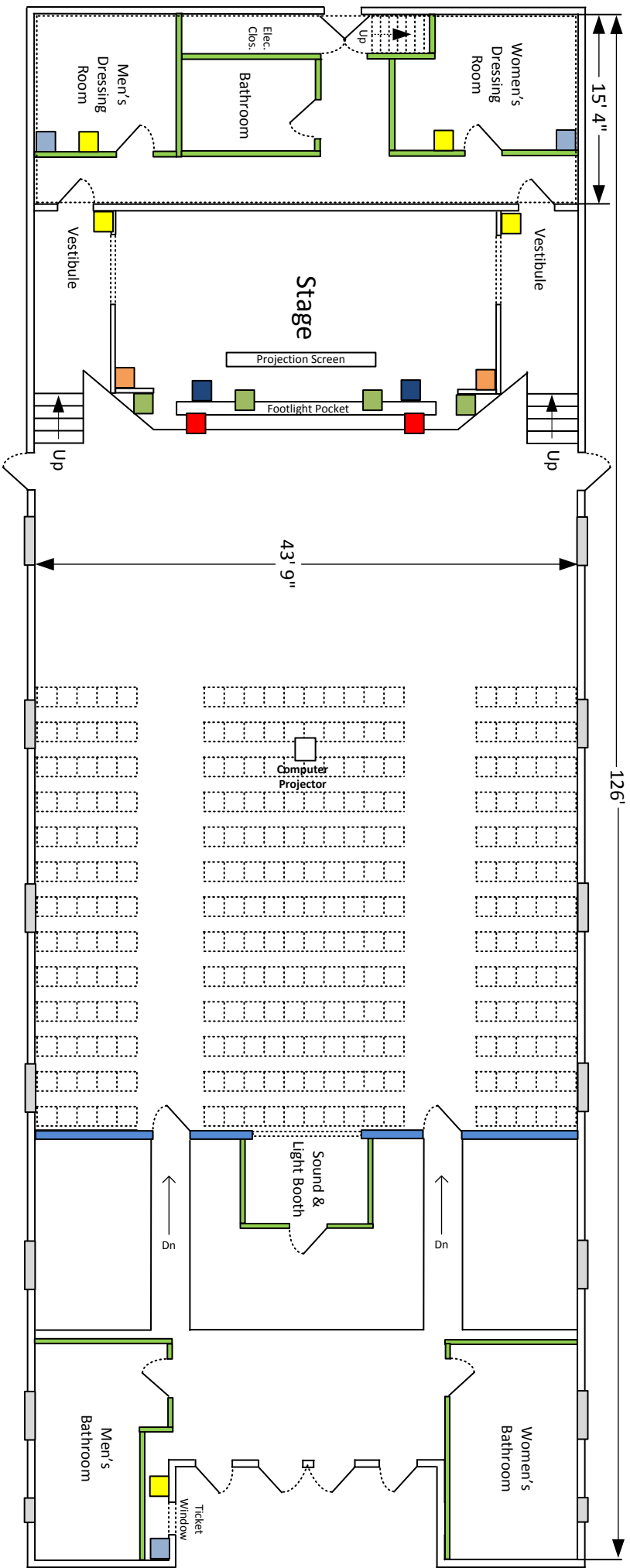
Appendix B

Lighting System (Top View)



Appendix C

Sound System (Top View)

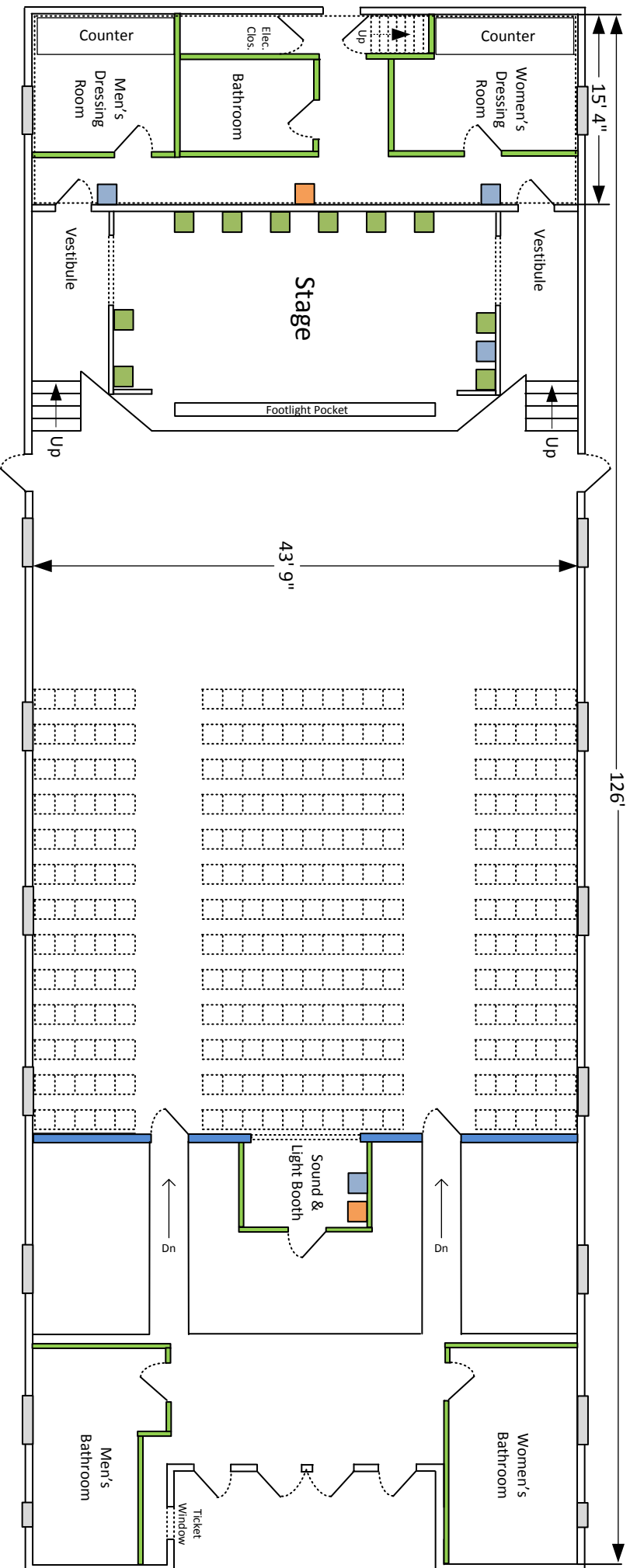


Legend




- Powered Speakers
 - Intercom
 - Powered Monitors
 - Subwoofer
 - Small Powered Monitors
 - XLR Floorpockets
- Scale - 1" = 12'

Appendix D

Electrical System (Top View)



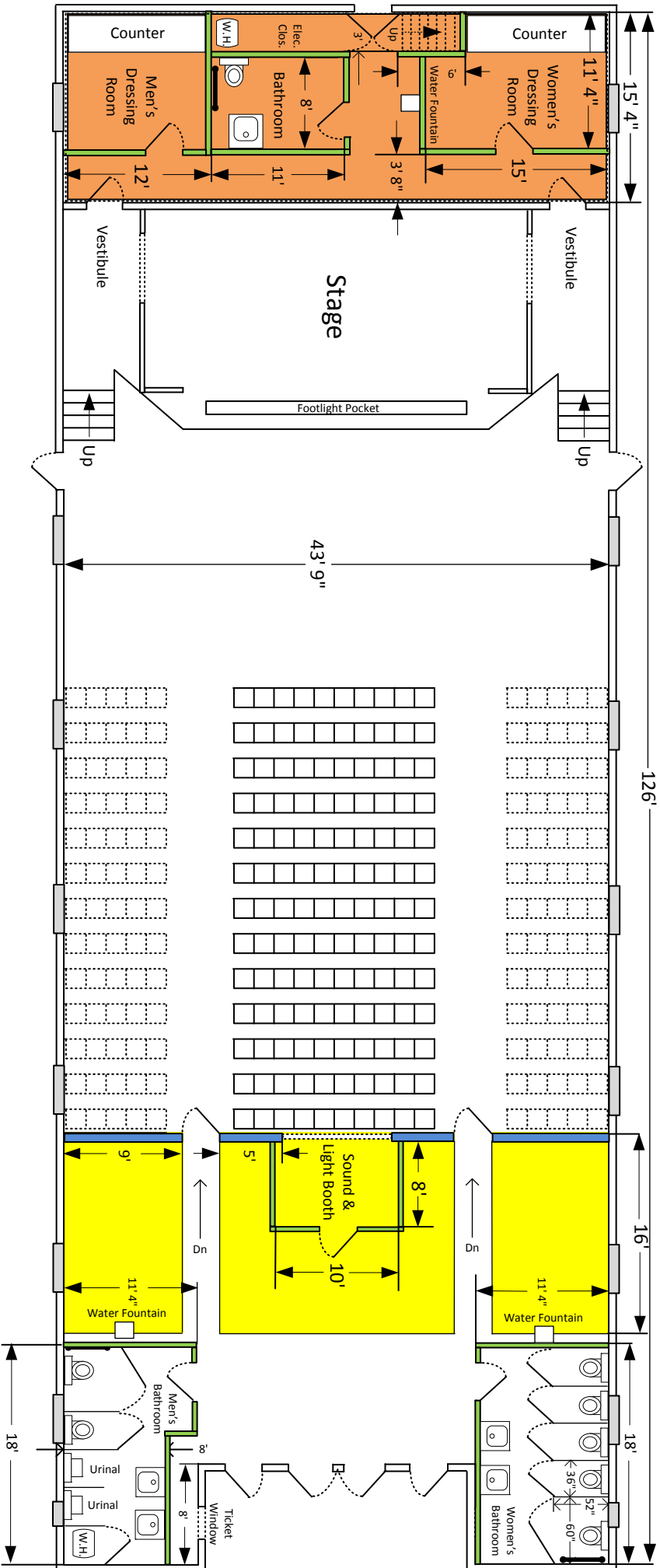
Legend

-  Duplex 20A Outlets
-  House Lighting Controls
-  Lockout Switch

Scale - 1" = 12'

Appendix E

General Construction (Top View)



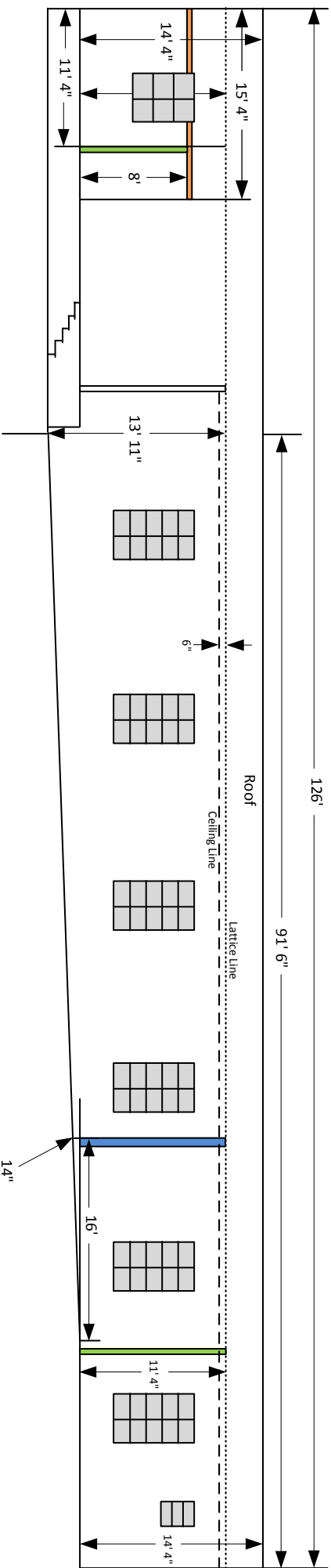
Legend





- Triangular Poured Concrete Slab
- Storage Attic Floor
- Soundproof Wall
- 2 x 4 Wall

Scale - 1" = 12'

Appendix E

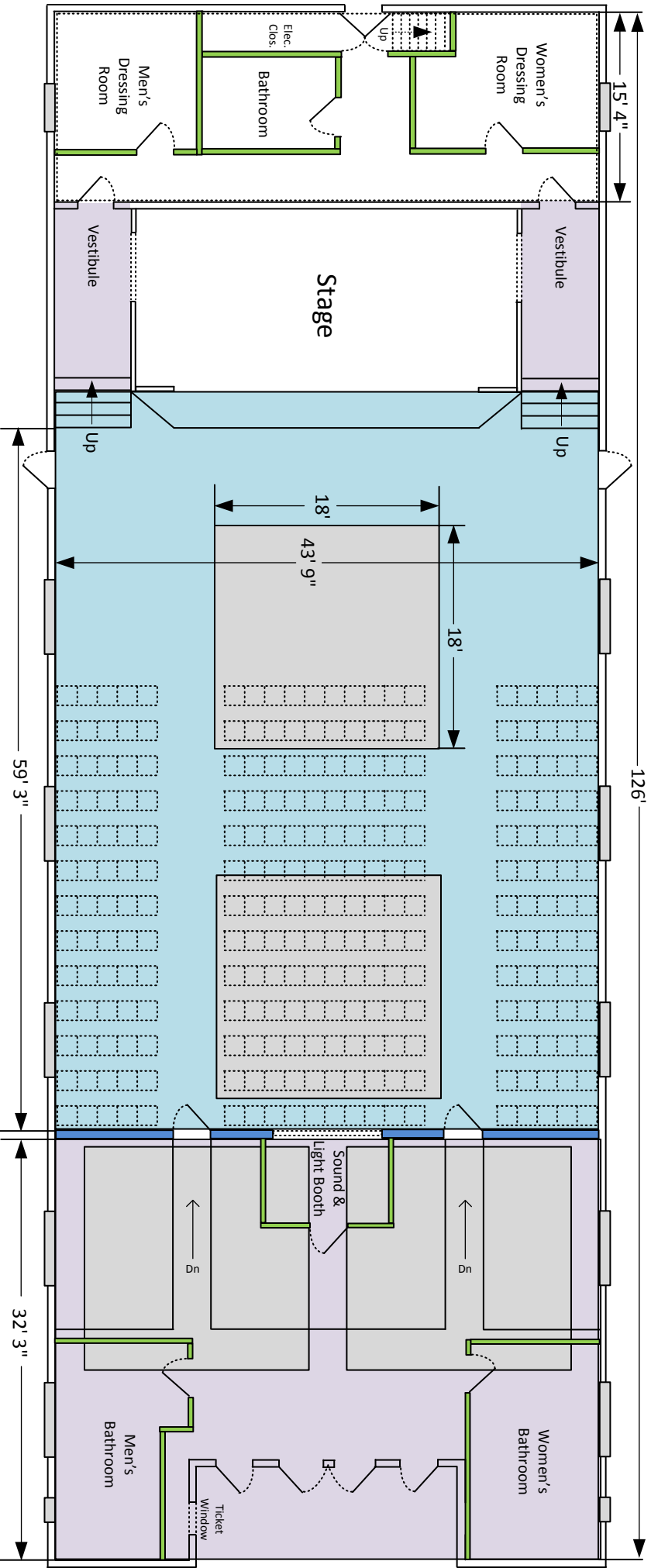
General Construction (Side View)



| Legend | |
|---|---------------------------------|
|  | Triangular Poured Concrete Slab |
|  | Storage Attic Floor |
|  | Soundproof Wall |
|  | 2 x 4 Wall |
| Scale - 1" = 12' | |

Appendix E

General Construction (Ceiling)



Legend

| | |
|--|------------------|
| | Pressed Tin |
| | Drywall |
| | Acoustic Ceiling |
| | No Ceiling |

Scale - 1" = 12'

Appendix E

General Construction

(Rear of Building & Soundproof Wall)

