

CITY OF WINTERVILLE
125 NORTH CHURCH STREET – PO BOX 306
WINTERVILLE, GA 30683
PHONE: 706-742-8600 - FAX: 706-742-5476
Email: CityHall@CityofWinterville.com

Please note to pick up the key for your rental during regular business hours of: 9am-Noon or 1-5pm on Friday before your event if scheduled on a weekend.

APPLICATION FOR USE OF FACILITY/STRUCTURE

Facility _____

Dates(s) _____ Time(s) _____

Applicant(s) /Group Name _____

Contact Person _____ Phone# _____

Address _____

Activity _____

Rental Fee \$ _____ Cash Deposit \$ _____ Key # _____

The City of Winterville agrees to allow the above named Renting Party to use the above named Facility/Structure with the understanding by both parties of the following:

1. **Renter agrees to pay all applicable fees and deposits as set forth above. Renter understands that all fees must be paid in full at time of reservation.**
2. Renter agrees to prohibit the conduct of illegal activities on the rented premises during the period of this agreement. Renter further agrees to maintain orderly conduct and promote proper and lawful use of the facility/property and abide by applicable Ordinances as set forth by the government of the City of Winterville. Failure on behalf of the Renter to abide by the laws of the State of Georgia and the Ordinances of the City of Winterville may result in this Agreement being voided immediately and the Renter being required to leave the premises upon immediate notice by the City of Winterville.
3. The Renter agrees to pay for all repairs resulting from any damage to the premises during this agreement period.
4. The Renter agrees to return the Facility and surroundings to the state of cleanliness and order as when first occupied by the Renter. **PLEASE PUT ALL TABLES AND/OR CHAIRS BACK IN THEIR PROPER PLACE.** This includes bagging and disposal of your trash (**including bathroom trash**) and removal of all decorations, signs, etc. (Nothing may be attached to City or County property, only facility.) Turn off all lights, fans, lock doors, etc.
5. Renter agrees to indemnify, protect and hold harmless the City of Winterville, its officers, officials, employees, agents and servants from any and all claims, demands actions, suits, damages, loss and expense of whatever kind of nature to any person or to any property arising out of or in connection with the Agreement herein for the utilization of aid facility and to pay for any costs associated with the above resulting from the use of the Facility by the Renter.
6. No alcoholic beverages are allowed on the premises of the City of Winterville.
7. No open fires/grills will be permitted in any structure (with the exception of BBQ) or within 15ft.
8. No tobacco products are allowed in any city building.
9. Amplified music and sound will be permitted to be used in the pavilion in strict adherence to the Winterville city ordinance(s) referencing the decibel level and/or distance wherein such amplified sound or music may be heard. In addition, said amplifications may not begin prior to twelve (12) Noon on Sunday and prior to 9 AM any other week day and end no later than 8 PM. Violation of this provision will call for the forfeiture of any money deposits and such fines as may be imposed should police deem a citation is warranted.
10. Reservations may be canceled by noon 7 days prior to rental date without penalty.
11. **Renter agrees to vacate premises by agreed time. (Depot 8:00 AM-11:00 PM) (Pavilion 8:00 AM-10:00 PM)**
12. **Renters may not enter premises prior to agreed rental period to avoid risk of deposit forfeiture.**

I have read, understood and agree to the terms and conditions set forth above. Failure to observe all rules stated above may jeopardize refund of deposit.

Signature of Renting Party Date

OFFICE USE ONLY

Rental Paid _____ Check _____ Cash _____ Receipt # _____ By _____

Cash Deposit Paid \$ _____ (No Receipt. Rental agreement serves as receipt.)